

Conference for Food Protection Executive Board Meeting Committee Report

This report must be submitted to your Council Chair for review so that it can be approved and submitted to the Executive Board via the Executive Director 30 days before each Executive Board Meeting (held in April and August of each year). The report must be accompanied by an updated committee roster on the Excel spreadsheet provided.

COMMITTEE NAME: **_Food Contact Utensil & Barrier Usage Committee**

COUNCIL (I, II, or III): II

DATE OF REPORT: March 4, 2009

SUBMITTED BY: Stephen Posey

COMMITTEECHARGE(S):

Continue work of committee to:

- Develop content for the fifth category, Forks, Chopsticks, and Toothpicks
- Identify potential language for translation
- Evaluate the costs associated with translating document
- Provide additional pictures and/or illustrations representing utensil use
- A complete review and sign off by all committee members to gain full support of the document

PROGRESS REPORT / COMMITTEE ACTIVITIES WITH ACTIVITY DATES:

CFP Food Contact Utensil & Barrier Usage Committee Conference Call March 4, 2009

Meeting called to order by committee chair, Stephen Posey, 11:04 AM (CST).

Sign In Sheet

Present: Stephen Posey (Chair), Anthony Carotenuto, Andrew Harris

Absent: Julie Albrecht, LeAnn Chuboff, Jim Wagner

Scribe:

Stephen Posey

Greeting and Introductions

Chair opened the meeting and reviewed the meeting agenda, background of the issue, purpose of the document, committee charges, structure of document, desired committee size, and desired outcome of committee.

Background

Committee members noticed that individuals in the restaurant and retail industry did not have a true understanding of the many barriers available in lieu of bare hand contact. With this background, the committee developed a purpose to identify alternative ways to handling food with bare hand contact and address right and wrong ways in handling utensils.

Purpose of Document

It was previously agreed that the document would be developed for use by industry and regulatory as a training and teaching tool. The document will reflect the industry's best practices regarding bare hand contact barriers and will demonstrate alternatives to bare hand contact.

Structure of the Document

Utilize visuals and text in multiple languages to provide a listing of standard and unique utensils that can be used as a barrier to bare hand contact and provide examples through various segments of industry. The guidance document will include an introduction, a definition page, examples of appropriate barriers, and resources and references. The final document will include a reference guidebook as well as a PowerPoint presentation.

A unanimous vote of agreement was approved for the stated direction of the committee.

Decisions

The committee agreed to limit possible translations to two languages: Spanish and Chinese.

Assignments

The following assignments have been provided to the committee members to provide updates at the next conference call.

- Separate presentation and reference materials into two documents.
- Replace some existing text with more pictures in the presentation
- Develop reference materials to support presentation but as a separate document
- Develop Fifth category of Forks, Chopsticks, and Toothpicks

Next Conference Call

Scheduled for April 9, 2009 @ 9:00 AM CST.

The meeting was adjourned at 12:00 PM (CST).