

Conference for Food Protection 2006-2008
Executive Board Meeting Committee Update

Nominating Committee Summary Report

Date of Committee Report: March 26, 2008

Submitted By: Janice Buchanon, Chair, Nominating Committee

Committee Charge: Make recommendations to Executive Board on Standing Committee Chairs, and Conference Chair and Vice-Chair for next Biennial Meeting

Committee Actions: A conference call was held January 18 with the Committee members to discuss the recommendations to the Executive Board on the Conference Chair and Vice-Chair

Members Present

Jeff Lineberry, Executive Director
Janice Buchanon, Past Conference Chair
Glenda Christy, Past Conference Chair
Lisa Wright, Past Conference Vice-Chair
Trevor Hayes, Executive Treasurer (Member Emeritus)
Elizabeth Nutt, Conference Chair

Members Absent

Cory Hedman, Past Conference Vice-Chair

Eligible candidates for both the Chair and Vice-Chair were presented to the Committee and lengthy discussion followed as to each candidate's qualifications and experience.

An offer was made and accepted by Elizabeth Nutt to serve a consecutive term as Conference Chair. Discussion followed as to the constitutionality of this. Jeff Lineberry pointed out language in the Constitution and By-Laws Article IV Section 3 Subsection 4 & 5 that would allow this. The Committee suggested that Jeff draft an e-mail to send to the Executive Board soliciting any input or objections to Elizabeth serving a consecutive term.

Discussion turned to the selection of Vice-Chair. The Committee recommended Mr. John Gurrisi to fill the position of Conference Vice-Chair.

Jeff Lineberry will contact John to see if he is willing to serve in this capacity.

If no objections are received from the Board and Mr. Gurrisi's accepts the nomination, the New Chair and Vice-Chair will be presented to the Executive Board through e-mail prior to the April Biennial meeting in San Antonio.

Addendum 1-24-08

Jeff Lineberry contacted John Gurrisi and he accepted the nomination for Conference Vice-Chair. Jeff Lineberry sent an e-mail to the Executive Board introducing the recommended candidates. In order to get an idea if this was acceptable, a vote was asked for. It was pointed out that the Chair and Vice-Chair are selected after the biennial meeting even though this has not been the practice. The vote was then changed to a straw poll in order not to conflict with the Constitution and Bylaws.

Addendum 1-29-08

A second Conference call was conducted on 1-29-08 with all members present and the Nominating Committee recommended that the Constitution and Bylaws be amended during the 2008 Biennial Meeting. The Committee has submitted a late-breaking Issue to resolve the timing of selecting the Chair and Vice-Chair.

Addendum 3-27-08

A third conference call was held on 3/27/08 with all members present except Glenda Christy. A proposed late-breaking Issue for submission to the Executive Board was approved (see attached). This Issue clarifies the time and method for election of the Conference Chair and Vice-Chair. The purpose for submitting a late-breaking Issue is to move up the date that any change to the Constitution would take effect from 2012 to 2010. The constitution does not provide a description of the duties of the nominating committee nor does it list the members. The current committee has acted based on Executive Board action noted in the minutes of the April 2004 and April 2006 meetings. The make-up and duties of the Nominating Committee should be added to the Conference Constitution and Bylaws.

Board Action Requested: 1) Approve the late-breaking Issue to resolve the timeframe for election of the Conference Chair and Vice-Chair. 2) Resolve how to proceed with respect to the nomination and election of the Conference Chair and Vice-Chair for the period 2008-2010 at the Executive Board meeting to be held on April 11, 2008. 3) Charge an appropriate group to develop a "position description" for the Nominating Committee similar to other standing committees currently described in the Constitution.