



CONFERENCE FOR FOOD PROTECTION, INC.

EXECUTIVE BOARD MEETING AGENDA

APRIL 11, 2008, 1-5PM

**Omni San Antonio Hotel at the Colonnade, San Antonio, Texas
Colonnade Ballroom CA**

Opening – Conference Chair Elizabeth Nutt, Presiding

- Call to Order
- Anti-trust Policy Reminder
- Roll Call/Acknowledgement of Board Members
- Acknowledgement of Guests
- Board Meeting Minutes, August 28-29, 2007 – (previously approved via E-ballot)

Priority Item – Procedure for Nomination and Election of Conference Chair and Vice-Chair at the 2008 Biennial Meeting

- Nominating Committee Report, Late-breaking Issue

Local Arrangements Committee Report

- Deborah Marlow, Lori Calzoncit, Sharon Wood, Yolanda Arellano

Executive Staff Report

- Executive Director – Jeff Lineberry
- Executive Treasurer – Trevor Hayes
- Executive Assistant Report – Lisa Wright

Old Business

- CFP Response to NACCHO concerning request for a position on the Board (Lineberry, see letter)
- CDC MOU – Ready for signature!

Council Reports

- Council I Report – Lee Cornman/Pam Williams
- Council II Report – John Gurrisi/Aggie Hale
- Council III Report – David Ludwig/Ken Rosenwinkel

Standing Committee Reports

- Constitution, Bylaws/Procedures (attached) – Jane Griffith
- Program (attached) – Don Schaffner
- Issue – (submitted as Issue 08-II-) Vicki Everly
- Food Managers Training, Testing and Certification – Roger Hancock
 - Special Guest, Roy Swift, ANSI
- Resolutions (attached) – Ben Gale

- Audit (attached) – Barbara Gerzonich
- Strategic Planning (No report) – Cory Hedman

Special Committees

- Sponsorship (see attached) – Larry Eils, Fred Reimers
- “Member Emeritus” subcommittee (Gale, Anderson, Reimers) (Action Item 8-07)
- New CFP constituency category inserted into the Constitution & Bylaws for “support services, students, and retirees, etc.” (Lineberry, Griffith) (Action Item 8-07)
- Infomercial – Debi Williams
- Food Defense

Federal Agency Reports

- FDA – Kevin Smith
- USDA – Mimi Sharar
- CDC – Charles Otto

New Business

- Executive Board Review and Approval of Constitution, Bylaws, and Procedures Committee Issues before submission to Council.
- Caucus Election Review, caucus leaders assignments
- Constituency consensus meetings – discussion of Issues
- Website
 - Sterling Digital Networks
 - Purdue University, Issues
- Letter (1/25/08, previously distributed) from FDA in response to 2006 CFP recommendations
- Program listing of non-CFP members who “serve” on committees
- Formation of new Compensation Committee (service agreements are to expire)
- Executive Board Meeting, August 26-27, 2008, Darden Restaurants Headquarters, Orlando, FL
- 2010 Biennial Meeting – Providence, RI, April 9 – 14, 2010
- 2012 Biennial Meeting search committee (Linton, Girard)

Adjournment

March 20, 2008