

2018 - 2020 CFP Program Standards Committee Subcommittee #1

Issue # 2018 II-013-PSC; Issue # 2018 II - 014

Meeting Minutes

May 1, 2019 (3:00 – 4:00 pm ET)

I Roll Call - Andre Pierce opened the meeting and conducted roll call:

Present: Krista Click (Hendricks County, IN), Amber English (Washoe County, NV), Angie Cyr (Minnesota Department of Health), Katey Kennedy (FDA), Jeffrey Lindolm (iCertainty), Andre Pierce (Wake County, NC), Robert Sudler (FDA), Kenesha Williamson (Publix)

Absent: Jean Edsall (Compass Group), Adam Kramer (CDC), Deanna Copeland (Harris County, TX)

II. Partial Recognition – Burden / Options – Deanna Copeland developed a survey that was sent to jurisdictions in Texas and North Carolina. The results indicated that while jurisdictions would like an internal tool that illustrates progress with the Program Standards, most are not interested in a front facing national website. Staff from jurisdictions that use the tracking spreadsheet draft (PS2017_SA_Audit_Form_Draft.xlsx) like the tool. 49% of the respondents had not heard about it. Action: Develop a draft issue that proposes posting the Self-Assessment tracking tool on the Retail Program Standards web page and ask FDA to keep the version current.

III. Plan Review – (2018 II-014 #3) – Jean Edsall drafted a document that highlights some best practices in plan review. Action: Develop a draft issue to extend this exploration into the next biennium.

V. Inconsistencies in language across the Standards (2018 II-013 #3) – This is an ongoing issue; however, the group is charged with soliciting feedback from enrolled jurisdictions. Deanna Copeland brought up an issue related to inconsistencies between two standards as relates to risk categorization. Katey Kennedy advised that there was no requirement in the standards for particular categorization criteria. We will follow up with this and any other inconsistencies at the May 30, 2019 meeting.

V. Next meeting – May 30, 2019 at 3:00 PM – FoodSHIELD and Call-In Information: Dial 877-394-5901, then when prompted enter Access Code 8301601 followed by #