

Section	Section	Sub section	STATUS/NEXT STEPS	Next action by	RESPONSIBLE	Lead	Notes	Working environment	To address on call date
0	Front matter		Edited on May 28, 2019 by Full Committee	Final review, Fall 2019	Full committee	Don			
1	Preface	-	Edited on May 28, 2019 by Full Committee	Final review, Fall 2019	Full committee	Don			
2	Introduction and Scope	-	Edited on May 28, 2019 by Full Committee	Final review, Fall 2019	Full committee	Don	(VM) I did make some edits that are captured in the 5/10 version. We did not review in detail in the 5/28 call, so we can either revisit soon or during the final review in the fall.		
3	Definitions	-	Edited on May 28, 2019 by Full Committee	Final review, Fall 2019	Full committee	Don			
4	Foundational Concepts	A. Regulatory Requirements	Edited June 25, 2019 full committee	Final review, Fall 2019	Full committee	Don	File name: Regulatory Requirements (reviewed by subcommittee)		
4	Foundational Concepts	B. Risk Management Overview	Edited July 9, 2019	Final review, Fall 2019	Full committee	Don	File name: Risk Management Overview (reviewed by subcommittee)		
4	Foundational Concepts	X. Preventing cross-contamination	Edited July 9, 2019	Final review, Fall 2019	Full committee	Don	Moved back to 5, but full committee needs to discuss, maybe after third party delivery is done?		
5	Mail order	A. Considerations Prior to Delivery	Edited July 9, 2019	Final review, Fall 2019	Full committee	Valerie	File name: 5.A. Considerations Prior to Delivery	MS Word/email	
5	Mail order	B. Choosing Packaging	Edited July 9, 2019, in process	Full committee	Mail order	Valerie	File name: 5.B. Choosing Packaging (reviewed by subcommittee).docx	MS Word/email	Jul 23, 2019
5	Mail order	C. Temperature Control During Transportation and Delivery	Ready for full committee review	Full committee	Mail order	Valerie	File name: 5.C. Temperature Control (reviewed by subcommittee).docx	MS Word/email	Jul 23, 2019
5	Mail order	D. Preventing Contamination	Edited July 9, 2019	Final review, Fall 2019	Full committee	Valerie	See 4.X. above		
5	Mail order	E. Other Delivery Considerations	Ready for full committee review	Full committee	Mail order	Valerie	File name: 5.E. Other Delivery Considerations (reviewed by subcommittee).docx	MS Word/email	Jul 23, 2019
5	Mail order	F. Training	Ready for full committee review	Full committee	Mail order	Valerie	File name: 5.F. Training (to be finalized by full committee - CLEAN)	MS Word/email	Jul 23, 2019
5	Mail order	G. Customer Communication	Ready for full committee review	Full committee	Mail order	Valerie	File name: 5.G. Customer Communication (reviewed by subcommittee - CLEAN)	MS Word/email	Jul 23, 2019
5	Mail order	H. Best Practices for Managing a DTC Delivery Food Safety Program	Ready for full committee review	Full committee	Mail order	Valerie	File name: 5.H. Best Practices for Managing a DTC Delivery Food Safety Program (reviewed by subcommittee)	MS Word/email	Jul 23, 2019
6	Third-Party Delivery	A. Licensed Merchant's temperature-control (including cold-chain) practices for receiving, storing, and preparing TCS foods	Info collected, text needs to be drafted	Subcommittee Requesting Volunteers by 6/10	Third-party delivery subcommittee	Jess	Recommend updating section title name to: Temperature control and prevention of bacterial growth and foodborne illness	MS Word/email	
6	Third-Party Delivery	B. Licensed Merchant's "staging practices" for prepared food prior to expedited provisioning services	Info collected, text needs to be drafted	Subcommittee Requesting Volunteers by 6/10	Third-party delivery subcommittee	Jess	Recommend updating section title name and/or combining		
6	Third-Party Delivery	C. Licensed Merchant's packaging practices	Info collected, text needs to be drafted	Subcommittee Requesting Volunteers by 6/10	Third-party delivery subcommittee	Jess	Recommend updating section title name and/or combining with Prevention of Contamination		
6	Third-Party Delivery	D. Delivery services time-in-transit	Info collected, text needs to be drafted	Subcommittee Requesting Volunteers by 6/10	Third-party delivery subcommittee	Jess	Recommend updating section title name and/or combining		
6	Third-Party Delivery	E. Training independent contractors	Info collected, text needs to be drafted	Subcommittee Requesting Volunteers by 6/10	Third-party delivery subcommittee	Jess	Recommend updating section title name		
6	Third-Party Delivery	F. Service contractual agreements/arrangements	Info collected, text needs to be drafted	Subcommittee Requesting Volunteers by 6/10	Third-party delivery subcommittee	Jess	@Jess: MO subcommittee recommends that the TPDS subcommittee consider how contractors should notify a company of illness diagnoses or symptoms before coming to work, as well as whether training for TPDS should distinguish between handling food that needs prep and unpackaged food that will be prepared/washed (e.g., an onion). Recommend updating section title name		
6	Third-Party Delivery	G. Management of non-compliance	Info collected, text needs to be drafted	Subcommittee Requesting Volunteers by 6/10	Third-party delivery subcommittee	Jess	Recommend updating section title name and/or combining		
7	Appendices	A. Regulatory Resources	Needs review	Full committee	Full committee	Don			
7	Appendices	B. Labeling	Needs review - VM to update with date labeling text	Full committee	Full committee	Don			
7	Appendices	C. Recalls	Needs review	Full committee	Full committee	Don			
7	Appendices	D. Temperature Control Resources	Needs review	Full committee	Full committee	Don			
7	Appendices	E. Pathogen-Control Resources	Needs review	Full committee	Full committee	Don			
7	Appendices	F. Trading Standards and Imported Food	Needs review	Full committee	Full committee	Don			