

Committee Progress Reports are considered DRAFT until accepted by the Executive Board

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COMMITTEE NAME: Retail Sushi HACCP Plan Standardization Committee

DATE OF REPORT: ☒ **Initial fall progress report** ☐ **Spring progress report** ☐ **Second fall progress report**

Date submitted: [Click here to enter a date.](#) **Date amended (if applicable):** [Click here to enter a date.](#) **Date accepted by Executive Board:** [Click here to enter a date.](#)

COMMITTEE ASSIGNMENT: ☐ **Council I** ☐ **Council II** ☒ **Council III** ☐ **Executive Board**

REPORT SUBMITTED BY: Veronica Bryant, Chair and Rupesh Modi, Vice Chair

COMMITTEE CHARGE(S):

Issue # 2020 III-017 stated that a Retail Sushi HACCP Standardization Committee be formed with the following charges:

1. Review current industry practices, collect available guidance documents, and current state codes pertaining to the production of sushi prepared at retail establishments.
2. Update the current CFP guidance document for production of sushi prepared at retail establishments.
3. Referencing the guidance document in the Food Code Annex, or wherever the committee deems appropriate.
4. Identifying whether the Food Code adequately addresses sushi production at retail as a whole and make suggestions for changes (if necessary) at the next CFP Biennial Conference.
5. Identifying the recommended methods to disseminate the committee's findings.
6. Reporting the committee's findings at the next CFP Biennial Conference

COMMITTEE WORK PLAN AND TIMELINE:

No work plans or timelines are available because we are still waiting for final roster approval. Once roster has been approved the committee will begin regular meetings to work on the charges.

COMMITTEE ACTIVITIES:

1. Dates of committee meetings or conference calls:

Chair and Vice Chair met October 1, 2021, via Microsoft Teams to confirm roster to be submitted to the Executive Board.

2. Overview of committee activities:

No actions have been taken

3. Charges COMPLETED and the rationale for each specific recommendation:

No charges completed

4. Status of charges still PENDING and activities yet to be completed:

- a. All charges still pending

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:

We request that Executive Board approve our initial Committee Roster

☒ **Board Action is NOT required and therefore the report can be placed on the consent calendar for Board review and acceptance.**

☐ **Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.**

1.

ATTACHMENTS:

1. Content Documents:

- a. **Committee Member Roster:** ☒ **See changes noted above under "requested action"** ☐ **No changes to previously approved roster**
 "Committee Members Template" (Excel) available at: www.foodprotect.org/work/ Committee roster to be submitted as a PDF attachment to this report.

- b. **Committee Generated Content Documents (OPTIONAL):** ☐ **No draft content documents submitted at this time**

2. Supporting Attachments (OPTIONAL): ☐ **Not applicable**