Item 2.2.1d (1)

Committee Progress Reports are considered DRAFT until accepted by the Executive Board

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COMMITTEE NAME: Digital Food Safety Systems Committee

DATE OF REPORT: ☒ *Initial fall progress report* ☐ *Spring progress report* ☐ *Second fall progress report*
Date submitted: *Click here to enter a date.* **Date amended (if applicable):** *Click here to enter a date.* **Date accepted by Executive Board:** *Click here to enter a date.*

COMMITTEE ASSIGNMENT: ☐ *Council I* ☒ *Council II* ☐ *Council III* ☐ *Executive Board*

REPORT SUBMITTED BY: Jo DeFrancesco for Co-Chairs: Dr. Ben Chapman, Academia, Eric Moore, Industry

COMMITTEE CHARGE(S):
Issue: 2020 II-021
1.Identifying best practices, existing guidance documents, and research that relate to the use of digital food safety management systems including digital temperature monitoring equipment.
2.Developing a guidance document for food establishments and regulatory authorities that establishes General Best Practice Guidelines for Digital Food Safety Management Systems including digital temperature monitoring equipment.
3.Determining appropriate methods of sharing the committee's work, including but not limited to a recommendation that a letter be sent to FDA requesting that the Food Code, Annex 4 (Management of Food Safety Practices - Achieving Active Managerial Control of Foodborne Illness Risk Factors), Annex 2 (References, Part3-Supporting Documents) be amended by adding references to the new guidance document as well as any existing guidance documents that the committee recommends, and the posting of information on the CFP website.
4.Reporting the committee's findings and recommendations to the next Biennial Meeting of the Conference for Food Protection.

COMMITTEE WORK PLAN AND TIMELINE: Co-chairs currently developing plan.

COMMITTEE ACTIVITIES:

1. *Dates of committee meetings or conference calls:*

    Initial meeting November 2021 after committee roster approval

2. *Overview of committee activities:* Completed Committee Member selection process, proposed membership roster

3. *Charges COMPLETED and the rationale for each specific recommendation:*
    a.
    b.

4. *Status of charges still PENDING and activities yet to be completed:*
    a.

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:

☒ *Board Action is NOT required and therefore the report can be placed on the consent calendar for Board review and acceptance.*
☐ *Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.*
1. Approve the Digital Food Safety Systems Committee roster.

2.

ATTACHMENTS:

1. *Content Documents:*

    a. *Committee Member Roster:* ☒ *See changes noted above under "requested action"* ☐ *No changes to previously approved roster*
       "Committee Members Template" (Excel) available at: www.foodprotect.org/work/ *Committee roster to be submitted as a PDF attachment to this report.*

    b. *Committee Generated Content Documents (OPTIONAL):* ☐ *No draft content documents submitted at this time*

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2. *Supporting Attachments (OPTIONAL):*   ☐ *Not applicable*