

**Conference for Food Protection  
Council II Periodic Summary Report**

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**Date of Report:** July 11, 2019

**Submitted By:** Sharon Wood, Council Chair  
Joetta DeFrancesco, Council Vice Chair

**Committee Charges and Activities:** *See individual committee reports for details*

**Requested Executive Board (EB) Action:**

**1. Committee requested action items:**

a. Allergen Committee

*Chair: Jeff Hawley (Retail)*

*Vice Chair: Michael Pascucilla (Local Regulator)*

No requests for the Board at this time

**2. Council leadership requested action items:**

No action needed

***This report is required to be submitted in advance of each Executive Board (EB) meeting. Council leadership is responsible for obtaining and reviewing their assigned committees' periodic reports in order to prepare this document.***

***The purpose of this report is to facilitate EB discussion by providing a summary of items requiring action – it is not intended to replace or duplicate information within individual committee reports.***

**Notes:**

- *Red font indicates information to be completed and updated for each report submittal.*
- *Please keep action item information in multilevel outline format to facilitate discussion and for ease of reference in EB meeting minutes; please minimize use of bullets.*