

Committee Final Reports are considered DRAFT until acknowledged by Council or accepted by the Executive Board

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COMMITTEE NAME *Click here to enter text.*

DATE OF FINAL REPORT: *Click here to enter a date.*

COMMITTEE ASSIGNMENT: **Council I** **Council II** **Council III** **Executive Board**

REPORT SUBMITTED BY:

COMMITTEE CHARGE(S):

Issue # _____

- 1.
- 2.
- 3.

Issue # _____

- 1.
- 2.
- 3.

COMMITTEE WORK PLAN AND TIMELINE:

COMMITTEE ACTIVITIES: Dates of committee meetings or conference calls:

1. **Overview of committee activities:**
2. **Charges COMPLETED and the rationale for each specific recommendation:**
 - a.
 - b.
3. **Charges INCOMPLETE and to be continued to next biennium:**

COMMITTEE REQUESTED ACTION FOR EXECUTIVE BOARD:

No requested Executive Board action at this time; all committee requests and recommendations are included as an Issue submittal.

Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.

- 1.
- 2.

LISTING OF CFP ISSUES TO BE SUBMITTED BY COMMITTEE:

a. **Issue #1: Report – Committee Name:** List of content documents submitted with this Issue: **Committee Member Roster:** **See attached PDF** **No changes to previously approved roster**

"Committee Members Template" (Excel) available at: www.foodprotect.org/work/ (Committee roster to be submitted as a PDF attachment to this report.)

(1) **Other content documents:**

b. List of supporting attachments: **Not applicable**

1. **Committee Issue #2:**
2. **Committee Issue #3:**