

REPORT DATE: 03/15/2021

PREPARED BY: Vicki Everly, Executive Assistant

Since the adjournment of the September 2020 Executive Board (EB) meeting, the following e-votes were conducted by the Executive Director (ED) on behalf of the Conference Chair. Once a motion and second was made, a 48-hour discussion period was allowed prior to voting. Documents referenced in a motion are not included with this summary. The ED maintains a copy of all emails related to these votes.

The date indicated is the date when a voting summary was created by the ED and represents the effective date of any motion that has passed.

Date	03/03/2021	Maker / Second	Whiting / Gifford	
Motion	Motion to approve the draft agenda for the virtual 2020 Biennial Meeting (rescheduled for August 2021); draft agenda is dated 02/18/2021 covering the meeting dates of Monday, 08/16/2021 through Friday, 08/20/2021.			
Final Vote Count	Yes 12	No 8	Did not vote 0	Abstain 3
Above Motion Failed due to lack of concurrence of two-thirds (2/3) of the voting Board members.				
NOTE: With the failure of this motion, a "2020 Biennial Meeting Agenda Ad Hoc Committee" was formed to develop a revised agenda for Board consideration. On the date of this report, a revised agenda was presented to the Board for discussion and eventual e-vote.				
Date	02/24/2021	Maker / Second	Johnson / Jackson	
Motion	Motion to refund the discounted workshop registration fee to all individuals who have received a Sponsor's complimentary registration for the 2020 Biennial Meeting (rescheduled for August 2021).			
Final Vote Count	Yes 18	No 0	Did not vote 4	Abstain 1
Above Motion Passed				
Date	02/17/2021	Maker / Second	Tewksbary / Jackson	
Motion	Motion to approve a revised (and amended) Registration and Refund Schedule for the 2020 Biennial Meeting (rescheduled for 2021).			
Final Vote Count	Yes 17	No 0	Did not vote 3	Abstain 3
Above Motion Passed				
NOTE: On 03/09/2021, without objection, the EB agreed to extend the "early" discount registration deadline date to 04/01/2021 for the Workshop and Biennial Meeting "Package" requiring changes to the approved Registration and Refund Schedule.				
Date	02/02/2021	Maker / Second	Tewksbary / Vought	
Motion	Motion to hold the 2020 Biennial Meeting (rescheduled to August 2021) as a totally virtual meeting.			
Final Vote Count	Yes 22	No 0	Did not vote 0	Abstain 1
Above Motion Passed				
Date	01/09/2021	Maker / Second	Feeney / Fletcher	
Motion	Motion to approve changing the dates for the 2020 Biennial Meeting (rescheduled from March 2020) to August 16-20, 2021.			
Final Vote Count	NOTE: A vote on this motion was not taken. Prior to initiating a vote, on 01/09/2021 it became necessary to begin immediate negotiations with the Denver hotel regarding alternate meeting dates for August 2021; therefore, without any voiced objection, the EB agreed to allow contract negotiations to begin for the date change.			
Date	12/18/2020	Maker / Second	Feeney / Fletcher	
Motion	Motion to approve taking the following actions: 1) Acknowledge the Ad Hoc COVID-19 Committee report that has been revised so that all references to the 2020 Biennial Meeting read as 2020 Biennial Meeting (rescheduled for 2021) and with the addition of items provided by Adam Kramer to the List of COVID Concerns document; and 2) Charge the Issue Committee to send a proposed final version of the Decision-Making Tree: Late Breaking COVID-19 Issue to the Board by December 31, 2020.			
Final Vote Count	Yes 19	No 0	Did not vote 3	Abstain 1
Above Motion Passed				

Conference for Food Protection – E-vote Summary

Date	10/02/2020	Maker / Second	Jackson / Fletcher	
Motion	Motion to accept the final draft of the Minutes from the September 2020 Executive Board Meeting.			
Final Vote Count	Yes 21	No 0	Did not vote 2	Abstain 0
Above Motion Passed				
Date	09/18/2020	Maker / Second	Gifford / Feeney	
Motion	<p>Motion to create an ad hoc Digital Engagement Committee. Among its charges, the committee would investigate options for managing membership services and services related to biennial meetings. Charges include:</p> <ol style="list-style-type: none"> 1) Work with Conference leadership to identify membership services and services related to Biennial Meetings that are: <ol style="list-style-type: none"> a. Provided through the current contract with Eventbrite; and b. Needed in addition to the services provided by Eventbrite to best serve CFP members; 2) Conduct research for potential replacement vendors; 3) Obtain cost estimates for the most viable vendor packages; and 4) Report recommendations back at the April 2021 Board meeting. <p><i>(See also agenda item 5.8 from the September 2020 Executive Board meeting minutes.)</i></p>			
Final Vote Count	Yes 17	No 0	Did not vote 3	Abstain 3
Above Motion Passed				
NOTE: An e-vote regarding establishment of a “COVID-19 Food Safety Assessment Ad hoc Committee” concluded on 09/11/2020 and was included with the September 2020 EB meeting minutes as agenda item 5.6.				