

## Item 1.5.1

## Conference for Food Protection – E-vote Summary

REPORT DATE: 08/06/2020

PREPARED BY: Vicki Everly, Executive Assistant

Since the adjournment of the August 2019 Executive Board (EB) meeting, the following e-votes were conducted by the Executive Director (ED) on behalf of the Conference Chair. Once a motion and second was made, a 48-hour discussion period was allowed prior to voting. Documents referenced in a motion are not included with this summary. The ED maintains a copy of all emails related to these votes.

The date indicated is the date when the voting summary was created by the ED and represents the effective date of any motion that has passed.

<b>Date</b>	07/30/2020	<b>Maker / Second</b>	Whiting / Vought (Krzyzanowski)	
<b>Motion</b>	Approve Tim Tewksbary at the Ohio Department of Agriculture to fill the remainder of Todd Mers' term as representative of state agencies in the Mid-Atlantic Region.			
<b>Final Vote Count</b>	Yes 21	No 0	Did not vote 1	Abstain 0
<b>Above Motion Passed</b>				
<b>Date</b>	07/17/2020	<b>Maker / Second</b>	Johnson / Whiting	
<b>Motion</b>	Approve the following short-term actions regarding CFP memberships: <ol style="list-style-type: none"> <li>1. Extend existing 2018-2020 memberships until the 2020 Biennial Meeting (rescheduled for 2021); and</li> <li>2. Make any membership dues paid after January 1, 2020 effective from the date of payment to include the new biennium that begins at the 2020 Biennial Meeting (rescheduled for April 2021) until the 2022 Biennial Meeting (rescheduled to 2023).</li> </ol>			
<b>Final Vote Count</b>	Yes 16	No 0	Did not vote 3	Abstain 3
<b>Above Motion Passed</b>				
<b>Date</b>	07/07/2020	<b>Maker / Second</b>	Whiting / Fletcher	
<b>Motion</b>	Approve the members and charges for the Compensation Committee. Compensation Committee Members: <i>Christine Applewhite, Brenda Bacon, Keith Jackson, Ann Johnson, David Lawrence</i> Compensation Committee charges: <ol style="list-style-type: none"> <li>1. Review the service agreements of the Executive Director, Executive Treasurer, and Executive Assistant and make recommendations to the Executive Board for any changes to the service agreements, including compensation;</li> <li>2. Conduct performance reviews of the incumbent Executive Staff for their current service agreement terms and recommend to the Executive Board, if warranted, the award of a bonus up to \$1,500; and</li> <li>3. Report its recommendations to the Executive Board during the September 1-2, 2020 Executive Board meeting.</li> </ol>			
<b>Final Vote Count</b>	Yes 14	No 0	Did not vote 3	Abstain 5
<b>Above Motion Passed</b>				
<b>Date</b>	06/30/2020	<b>Maker / Second</b>	Jackson / Sanchez	
<b>Motion</b>	Approve the minutes for the March 15, 2020 Executive Board meeting conference call.			
<b>Final Vote Count</b>	Yes 15	No 0	Did not vote 6	Abstain 1
<b>Above Motion Passed</b>				
<b>Date</b>	06/19/2020	<b>Maker / Second</b>	Jackson / Vought (Krzyzanowski)	
<b>Motion</b>	Approve the following actions as necessitated due to the Covid-19 outbreak: <ol style="list-style-type: none"> <li>1. Move the 2020 Biennial Meeting to April 8-17, 2021 at the Grand Hyatt Hotel in Denver;</li> <li>2. Move the 2022 Biennial Meeting to April 20-29, 2023 at the Westin Galleria in Houston; and</li> <li>3. Hold a virtual Executive Board meeting in the fall on September 1 and 2, 2020.</li> </ol>			
<b>Final Vote Count</b>	Yes 23	No 0	Did not vote 0	Abstain 0
<b>Above Motion Passed</b>				

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<b>Date</b>	03/30/2020	<b>Maker / Second</b>	Fletcher / Sparks	
<b>Motion</b>	Approve waiving the requirement that the \$100 membership fee will be withheld from all refunds for the Biennial Meeting and Biennial Meeting/Workshop Package registration for the 2020 Biennial Meeting. Requests for a full refund, including the membership fee, must be submitted in writing and similar requests will not be honored at future Biennial Meetings unless approved by the Executive Board.			
<b>Final Vote Count</b>	<b>Yes</b> 18	<b>No</b> 0	<b>Did not vote</b> 4	<b>Abstain</b> 0
<b>Above Motion Passed</b>				
<b>Date</b>	03/19/2020	<b>Maker / Second</b>	Gifford / Moris	
<b>Motion</b>	Approve rescheduling the 2020 Biennial Meeting to August 31 – September 4 at the Grand Hyatt Hotel in Denver.			
<b>Final Vote Count</b>	<b>Yes</b> 16	<b>No</b> 0	<b>Did not vote</b> 6	<b>Abstain</b> 0
<b>Above Motion Passed</b>				
<b>Date</b>	02/25/2020	<b>Maker / Second</b>	Vought (Krzyzanowski) / Sparks	
<b>Motion</b>	Approve disseminating the Final Issue Recommendations to the Assembly of State Delegates and other CFP members in an electronic format rather than a printed version.			
<b>Final Vote Count</b>	<b>Yes</b> 18	<b>No</b> 0	<b>Did not vote</b> 1	<b>Abstain</b> 3
<b>Above Motion Passed</b>				
<b>Date</b>	01/16/2020	<b>Maker / Second</b>	Fletcher / Moris	
<b>Motion</b>	Approve Ann Johnson as the replacement for Todd Mers as Chair of Council I at the 2020 Biennial Meeting.			
<b>Final Vote Count</b>	<b>Yes</b> 18	<b>No</b> 0	<b>Did not vote</b> 3	<b>Abstain</b> 1
<b>Above Motion Passed</b>				
<b>Motion Passed in November 2019 to approve a special bonus for EA; information regarding this motion and vote maintained by the ED.</b>				
<b>Date</b>	11/12/2019	<b>Maker / Second</b>	Mers / Jackson	
<b>Motion</b>	Approve Sheri Morris to replace Joyce Jensen as one of CFP’s representatives to the ANSI-CFP Accreditation Committee (ACAC). This appointment would begin at the close of the 2020 Biennial Meeting on April 3 and end on December 31, 2022.			
<b>Final Vote Count</b>	<b>Yes</b> 19	<b>No</b> 0	<b>Did not vote</b> 3	<b>Abstain</b> 0
<b>Above Motion Passed</b>				
<b>Date</b>	11/01/2019	<b>Maker / Second</b>	Mers / Jackson	
<b>Motion</b>	Approve the “All Documents Categorized” document submitted by the Constitution and Bylaws Committee.			
<b>Final Vote Count</b>	<b>Yes</b> 19	<b>No</b> 0	<b>Did not vote</b> 4	<b>Abstain</b> 0
<b>Above Motion Passed</b>				
<b>Date</b>	10/25/2019	<b>Maker / Second</b>	Rossow / Sparks	
<b>Motion</b>	Approve Albert Espinosa as an Alternate for Council I for the 2020 Biennial Meeting (to replace Chirag Bhatt due to a change in constituency).			
<b>Final Vote Count</b>	<b>Yes</b> 22	<b>No</b> 0	<b>Did not vote</b> 1	<b>Abstain</b> 0
<b>Above Motion Passed</b>				
<b>Date</b>	10/21/2019	<b>Maker / Second</b>	Mers / Whiting	
<b>Motion</b>	Approve the draft minutes of the August Executive Board meeting.			
<b>Final Vote Count</b>	<b>Yes</b> 22	<b>No</b> 0	<b>Did not vote</b> 1	<b>Abstain</b> 0
<b>Above Motion Passed</b>				

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<b>Date</b>	10/14/2019	<b>Maker / Second</b>	Whiting / Garren	
<b>Motion</b>	Approve the following Issue documents for the 2020 Biennial Meeting: 1. <i>Issue Pre-submission form</i> 2. <i>Issue Preparation and Review – Process and Checklist</i> 3. <i>Editing a Recommended Solution in Council</i> 4. <i>Terms and Conditions</i>			
<b>Final Vote Count</b>	<b>Yes</b> 15	<b>No</b> 2	<b>Did not vote</b> 4	<b>Abstain</b> 2
<b>Above Motion Passed</b>				
<b>Date</b>	10/07/2019	<b>Maker / Second</b>	Whiting / Feeney and Jackson	
<b>Motion as Amended</b>	An individual must be a full-time student, or in their final academic semester before matriculation, in order to qualify for the special Student Member Registration Fees.			
<b>Final Vote Count</b>	<b>Yes</b> 20	<b>No</b> 0	<b>Did not vote</b> 0	<b>Abstain</b> 3
<b>Above Motion Passed</b>				
<b>Date</b>	09/13/2019	<b>Maker / Second</b>	Mers / Fletcher	
<b>Motion</b>	Retain the services of Hogan Lovells to conduct a pro bono review of the CFP-ANAB agreement and other mutually agreed-to CFP governance documents.			
<b>Final Vote Count</b>	<b>Yes</b> 19	<b>No</b> 0	<b>Did not vote</b> 1	<b>Abstain</b> 3
<b>Above Motion Passed</b>				
<b>Date</b>	09/05/2019	<b>Maker / Second</b>	Vought (Krzyzanowski) / Nummer	
<b>Motion</b>	Increase the reimbursement amount for the travel subsidy for the August 2019 Executive Board meeting from \$800 to \$1,000.			
<b>Final Vote Count</b>	<b>Yes</b> 20	<b>No</b> 0	<b>Did not vote</b> 0	<b>Abstain</b> 3
<b>Above Motion Passed</b>				