

Conference for Food Protection 2004-2006  
Executive Board Meeting Committee Update

Council II – Program Standards Committee Report

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**Date of Committee Report:** July 21, 2005

**Submitted By:** Diann S. Worzalla: Chair  
Charlene W. Bruce: Vice-Chair

**Committee Charge:** The Conference has assigned the Committee the task of working with the FDA's Voluntary National Retail Food Regulatory Program Standards Clearinghouse Workgroup. The Workgroup is to provide interpretations to questions submitted by states, Regional Specialists, or other parties related to the implementation of the Voluntary Program Standards. If consensus of interpretation cannot be reached or if the Standards themselves need clarification, appropriate recommendations will be forwarded by the Clearinghouse to either the FDA Retail Food Steering Committee or the CFP Program Standards Committee for further action.

**Committee Members:**

State Regulatory	
<p>Diann Worzalla (<b>Chair</b>) FL, Div of Hotels and Restaurants 1940 N. Monroe St., Northwood Centre Tallahassee, FL 32399-1011 850.488.1133 Fax: 850.488.1514 Diann.Worzalla@dbpr.state.fl.us</p>	<p>Charlene W. Bruce (<b>Vice-Chair</b>) MS Dept. of Health 570 East Woodrow Wilson Rm101-A Jackson, MS 39215 601.576.7689 Fax: 601.576.7632 <a href="mailto:cbruce@msdh.state.ms.us">cbruce@msdh.state.ms.us</a></p>
<p>James Bloom IDPH-Division of Food, Drugs, &amp; Dairies 525 W. Jefferson Street Springfield, IL 62761 217.785.2439 Fax: 217.782.0943 jbloom@idph.state.il.us.</p>	<p>David J. Read MN Dept. of Agriculture 90 West Plato Blvd. St. Paul, MN 55107 651.296.1598 Fax: 651.297.5637 David.Read@state.mn.us</p>
<p>Mary Glassburner KS Dept. of Health &amp; Environment 1000 SW Jackson, Suite 200 Topeka, KS 66612 785.296.1705 Fax: 785 296-6522 mglassbu@kdhe.state.ks.us</p>	<p>Ric Mathis FL Dept of Health 4052 Bald Cypress Way, Bin A08 Tallahassee, FL 32399-1710 850.245.4444 x2337 Fax: 850.487.0864 Ric_Mathis@doh.state.fl.us</p>
<p>Rebecca Vigue ME Bureau of Health 10 State House Station Augusta, ME 04333-0010 207.287.1978 Fax: 207.287.3165 rebecca.vigue@state.me.us</p>	<p>Byron S. Beerbower Michigan Dept. of Agriculture P.O.Box 30017 Lansing, MI 48909 517.241.0934 Fax: 517.373.3333 BeerbowerB@Michigan.gov</p>

Local Regulatory

Jeff Luedeman City of Bloomington, MN 1800 West Old Shakopee Rd. Bloomington, MN 55431 952.563.8977 Fax: 952.563.8949 jluedeman@ci.bloomington.mn.us	Linda Newton Clark County Health District P.O. Box 3902 Las Vegas, NV 89127 702 383-1251 Fax: 702 383-1445 newtonl@cchd.org
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Federal

Allen Gelfius FDA/ State Training Team 11919 Rockville Pike, HFC-60 Rockville, MD 20852 301.827.8686 Fax: 301.827.8708 agelfius@ora.fda.gov	John N. Powell Food & Drug Administration 501 N. Riverside Dr. #203 Gurnee, IL 60031 847.249.8632 x27 Fax: 847.249.0175 jpowell@ora.fda.gov
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Academia

Brian A. Nummer Univ. of Georgia/ Dept. Foods & Nutrition 328 Hoke Smith Annex Athens, GA 30602 706.583.0345 Fax: 706.542.1979 bnummer@uga.edu
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Industry

Gary Coleman Underwriters Laboratories, Inc. 12 Laboratory Drive Research Triangle Pk, NC 27709-3995 919.549.1732 Fax: 919.547.6459 gary.e.coleman@us.ul.com	Troyce Monroe CKE Restaurants 401 W. Carl Karcher Way Anaheim, CA 92801-2409 714.778.7167 Fax: 714.780.6253 tmonroe@ckr.com
Adam Johnson Albertsons 1421 South Manhattan Ave. Fullerton, CA 92831-5221 714.300.6853 Fax: 714.300.6931 adam.johnson@albertsons.com	

Committee Consultants	
Linda Collins Food & Drug Administration 4040 N. Central Expy, #900 Dallas, TX 75204-3128 214.253.4945 Fax: 214.253.4960 lcollins@ora.fda.gov	Glenda R. Lewis Food & Drug Administration - CFSAN 5100 Paint Branch Parkway College Park, Maryland 20740 301.436.2150 Fax: 301.436.2672 glewis@cfsan.fda.gov
John Marcello Food & Drug Administration 4605 E. Elwood St. Suite 402 Phoenix, AZ 85040 480.829.7396X35 Fax: 480.829.7677 john.marcello@fda.gov	Cindy Kunkel Food & Drug Administration 11630 West 80th Street Lenexa, KS 66214 913.752.2401 Fax: 913.752.2487 <a href="mailto:ckunkel@ora.fda.gov">ckunkel@ora.fda.gov</a>

Key Committee Contacts	
Trevor Hayes (Executive Secretary) Conference for Food Protection 1085 Denio Avenue Gilroy, CA 95020-9206 408.848.2255 Fax – 408.848.2255 twhgilroy@aol.com	Vicki Everly (Council II - Chair) Santa Clara County, Dept. of Env'l Hlth 1555 Berger Drive #300 San Jose, CA 95112-2716 408.918.3490 Fax – 408.298.6261 vicki.everly@deh.co.scl.ca.us
Janice D. Buchanon (CFP - Chair) DeKalb County Environmental Health 445 Winn Way, Ste. 320 Decatur, GA 30031 404.508.7900 Fax - 404.508.7979 jdbuchanon@gdph.state.ga.us	

### Progress Report/Committee Activities:

#### **Program Standards Committee**

Three Program Standards Committee members; Diann Worzalla, Charlene Bruce and Elizabeth Nutt, have participated on conference calls with the FDA Clearinghouse on the following dates:

- May 19, 2004
- June 16, 2004
- July 21, 2004
- August 18, 2004
- September 15, 2004
- October 20, 2004
- January 27, 2005
- February 16, 2005
- March 16, 2005
- June 15, 2005
- July 20, 2005

The objectives of the Clearinghouse Work Group are; 1) to provide consistent and uniform interpretations of the "Recommended National Retail Food Regulatory Program Standards" that will be disseminated through the FDA Retail Food Specialists and other appropriate forums, and

2) Develop recommendations for changes to the Standards when current language cannot be clearly interpreted.

To date, consensus of interpretation has been reached on over twenty-five questions submitted by enrolled jurisdictions.

During the July 20, 2005 Clearinghouse Conference Call, a rewrite proposal of language in three standards was approved by the Clearinghouse and is ready for presentation to the CFP Standards Committee for its consideration. This involves clarifying the language in Standards 3, 4, and 6 and Appendix D, with regards to the NEED for inspection forms to include IN, OUT, NA, and NO at the beginning of each pertinent standard for which these markings are required.

A Standards Committee conference call will be scheduled to discuss the rewrite and an issue will be drafted if consensus is reached.

In addition, committee update reports will be submitted for the following two Work Groups under separate cover.

*Work Group 1 – Certification of Food Safety Regulation Professionals*

Co-Chair - Dr. David McSwane (Indiana University)

Co-Chair - John Marcello (U.S. Food & Drug Administration)

*Work Group 2 – Interdisciplinary Food Borne Illness Training Programs*

Co-Chair - Frank Ferko (Rare Hospitality International, Inc.)

Co-Chair - Elizabeth Nutt (Tulsa Health Department)

**Requested Actions:**

The Program Standards Committee respectfully requests:

1. Posting of the following materials on the CFP Internet site:
  - FDA Retail Food Program Resource Guide
  - Clearinghouse questions & answers
  - Audit manual