

<b>FTE DATA CALCULATION</b>			
<b>Calculate productive hours per year for an employee doing 100% food inspections</b>			
<b>Information For One Employee</b>	<b>Hours/Year</b>	<b>Hours/Day</b>	<b>Total Hours</b>
<b>Annual FTE Hours Per Year: Industry Standard</b>			2080
Local Holiday Hours Per Year			0
Local Vacation Leave Hours Per Year			0
Local Sick Leave Hours Per Year			0
Local Family-Personal Leave Hours Per Year			0
<b>Productivity Factoring Per Year</b>			
Travel Time For Inspection			2080
Administrative Work (in-office work)			2080
Break time			2080
Others			2080
<b>Personal Development Time Per Year</b>			
Professional Development			2080
Others			2080
<b>Productive Annual FTE Hours Per Year (FTE Conversion Factor)</b>			<b>2080</b>

<b>Actual working days</b>	<b>Actual working weeks</b>
260	52

<b>FOOD SAFETY INSPECTION HOURS PER YEAR</b>			
<b>Position Title</b>	<b>Percent of time spent on food inspections</b>	<b>Number of Employees</b>	<b>Total Hours</b>
			0
			0
			0
			0
			0
			0
			0
<b>Total Food Safety Inspection Hours</b>			<b>0</b>
<b>Total Current FTE</b>			<b>0.00</b>

**STANDARD 8's REQUIRED FTE FOR YOUR JURISDICTION**

	Low Risk Establishments	Frequency of Low Risk Est Inspections Per Year	Moderate Risk Establishments	Frequency of Moderate Risk Est Inspections Per Year	High Risk Establishments	Frequency of High Risk Est Inspections Per Year	Total
Routine and Permitting		1.00		2.00		3.00	0
Follow Up Inspections/Reinspections (Assumes 15% of total)							0
Foodborne Illness Complaints (Assumes 1% of total)							0
Other (Assumes 10% of total)							0
<b>Total Number of Required Inspections</b>							0
Hours Spent Per Inspection	0.75		1.25		2.00		
Total Inspection Time	0		0		0		0
<b>Total Required FTE</b>							<b>0.00</b>
<b>Standard 8.1 Staffing Level</b>							<b>Standard not met</b>

**Sources**  
 -2017 Subcommittee # 2 - Survey 1 and 2  
 -2019 Pilot Study

STANDARD 8's REQUIRED FTE FOR YOUR JURISDICTION									
	Very Low Risk Establishments	Frequency of Very Low Risk Est Inspections Per Year	Low Risk Establishments	Frequency of Low Risk Est Inspections Per Year	Moderate Risk Establishments	Frequency of Moderate Risk Est Inspections Per Year	High Risk Establishments	Frequency of High Risk Est Inspections Per Year	Total
Routine and Permitting	0	1.00		2.00		3.00		4.00	0
Follow Up Inspections/Reinspections (Assumes 15% of total)									0
Foodborne Illness Complaints (Assumes 1% of total)									0
Other (Assumes 10% of total)									0
<b>Total Number of Required Inspections</b>									0
Hours Spent Per Inspection	0.75		1.00		1.25		2.00		
Total Inspection Time	0		0		0		0		0
<b>Total Required FTE</b>									<b>0.00</b>
<b>Standard 8.1 Staffing Level</b>									Standard not met
<b>Sources</b> -2017 Subcommittee # 2 - Survey 1 and 2 -2019 Pilot Study									