

Conference for Food Protection – Committee FINAL Report

Template approved: 08/14/2013

Committee Final Reports are considered DRAFT until deliberated and acknowledged by the assigned Council at the Biennial Meeting

COMMITTEE NAME: Demonstration of Knowledge Committee (DoK)

COUNCIL or EXECUTIVE BOARD ASSIGNMENT: Council II

DATE OF REPORT: January 31, 2016

SUBMITTED BY: Michelle Haynes and Eric Moore, Co-Chairs

COMMITTEE CHARGE(s):

1. Review the current methods in Food Code Section 2-102.11 for demonstrating knowledge.
2. Identify the pros and cons of the existing methods in Food Code Section 2-102.11(A) and 2-102.11(C) for the Person in Charge to demonstrate knowledge.
3. In lieu of Food Code Section 2-102.11(A) and 2-102.11(C), identify methods that could be used to demonstrate knowledge if/when the Certified Food Protection Manager (CFPM) is not onsite.
4. Identify the pros and cons of alternative methods to demonstrate knowledge if/when the CFPM is not onsite. Although not limited to the following areas, the committee should assess the pros and cons of each alternative method in light of the following areas:
 - a. Differentiation between knowledge and application;
 - b. Emphasis on risk factors;
 - c. Ease of uniform assessment by regulators and industry;
 - d. Enabling the Person in Charge to demonstrate knowledge even when there is language barrier;
 - e. What corrective action should be taken when there is not a demonstration of knowledge from the Certified Food Protection Manager or the Person In Charge.
5. Report back to the 2016 Biennial Meeting.

COMMITTEE ACTIVITIES AND RECOMMENDATIONS:

1. Progress on Overall DoK Committee Activities:
 - a. The DoK Committee began actively addressing the charges starting with the first of many web conference calls in November 2014. Meeting records are detailed in Attachment II 2014-2016 DoK Meeting Record. After an initial review of the relevant Food Code section in question, committee members contributed their suggestions of pros, cons and alternative methods via email. The compilation was shared and vigorously discussed among the members during monthly web conference calls. Customized online surveys (see Attachment VII) were used to determine the selected statements that would be included in the final report.
 - b. The DoK committee was able to successfully complete the majority of its charges except Charge 4.
 - i. Charge 1, completed: "Review the current methods in Food Code Section 2-102.11 for demonstrating knowledge."
 1. The review of Food Code Section 2-102.11 was completed by having committee members fill out a form (Attachment III DoK Pro & Con Table

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- 2-102.11) that classified each article in Food Code Section 2-102.11 as a pro or con.
2. Each member was requested to provide an explanation for each article in section 2-102.11 for both pro and con point of view.
 3. This form was then compiled in to one list for use in completing Charge 2 and 3.
- ii. Charge 2, completed: *"Identify the pros and cons of the existing methods in Food Code Section 2-102.11(A) and 2-102.11(C) for the Person in Charge to demonstrate knowledge."*
1. Member feedback from charge 1 was then compiled into two separate pro and cons documents:
 - a. Attachment IV 2014-2016 DoK Pro Con Listing 2013 FDA Food Code 2-102.11(A)
 - i. This document identifies the Pros and Cons determined by the committee through consensus that would be used to develop the DoK Final Survey that would be used to support the committee's recommendations to the conference.
 - ii. Should the conference grant re-formation of the Demonstration of Knowledge Committee this document is recommended for use.
 - b. Attachment V 2014-2016 DoK Pro Con Listing 2013 FDA Food Code 2-102.11(C)
 - i. This document identifies the Pros and Cons determined by the committee through consensus that would be used to develop the DoK Final Survey that would be used to support the committee's recommendations to the conference.
 - ii. Should the conference grant re-formation of the Demonstration of Knowledge Committee this document is recommended for use.
 2. Consensus for all pros and cons was reached by the Demonstration of Knowledge Committee
- iii. Charge 3, complete: *"In lieu of Food Code Section 2-102.11(A) and 2-102.11(C), identify methods that could be used to demonstrate knowledge if/when the CFPM is not onsite."*
1. Member feedback obtained from charge 1 was then compiled into Attachment VI 2014-2016 DoK Alternative Methods to Demonstrating Knowledge.
 - a. This document provides 10 methods which food establishments are able to demonstrate knowledge in the absence of a CFPM.
 - b. These methods were determined through committee consensus.
 - c. Also included are is suggested alternative Food Code language for Section 2-102.11.
 - d. Should the conference grant re-formation of the Demonstration of Knowledge Committee this document is recommended for use.

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- iv. Charge 4, incomplete. *“Identify the pros and cons of alternative methods to demonstrate knowledge if/when the CFPM is not onsite. Although not limited to the following areas, the Committee should assess the pros and cons of each alternative method in light of the following areas:*
 - a. *Differentiation between knowledge and application;*
 - b. *Emphasis on risk factors;*
 - c. *Ease of uniform assessment by regulators and industry;*
 - d. *Enabling the Person in Charge to demonstrate knowledge even when there is a language barrier;*
 - e. *What corrective action should be taken when there is not a demonstration of knowledge from the Certified Food Protection Manager or the Person in Charge?”*
1. Due to time constraints, the DoK Committee was unable to address Charge 4. It is the Committee’s desire to be re-created and charged with completing this charge from the 2014 CFP Biennial Meeting using the methods outlined in Attachment VI Alternative Methods for Demonstrating Knowledge.

2. Recommendations for consideration by Council II:
 - a. The committee recommends that the Council II acknowledge the final report, including Attachments I-VII.
 - b. The DoK Committee will submit an issue to recommend re-creation of the committee in order to complete the charges originally assigned during the CFP 2014 Biennial Meeting, utilizing Attachments II-VII as reference documents.

CFP ISSUES TO BE SUBMITTED BY COMMITTEE:

1. Report – Demonstration of Knowledge Committee

The committee seeks acknowledgement of the DoK Committee report including the Attachments I-VII and thanks the committee members for their work.

2. Re-Create – Demonstration of Knowledge Committee

Recreate the Demonstration of Knowledge (DoK) Committee following the CFP 2016 Biennial Meeting with the following charges:

- a. Review findings of 2014-2016 DoK Charge 2 *“Identify the pros and cons of the existing methods in Food Code Section 2-102.11(A) and 2-102.11(C) for the Person in Charge to demonstrate knowledge.”* using the following:
 - i. Attachment IV 2014-2016 DoK Pro Con Listing 2013 FDA Food Code 2-102.11(A)
- b. Attachment V 2014-2016 DoK Pro Con Listing 2013 FDA Food Code 2-102.11(C) Continue evaluation of 2014-2016 DoK Committees original Charge 4: *“Identify the pros and cons of alternative methods to demonstrate knowledge if/when the CFPM is not onsite. Although not limited to the following areas, the Committee should assess the pros and cons of each alternative method in light of the following areas:*
 - a. *Differentiation between knowledge and application;*
 - b. *Emphasis on risk factors;*
 - c. *Ease of uniform assessment by regulators and industry;*

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- d. Enabling the Person in Charge to demonstrate knowledge even when there is a language barrier;*
- e. What corrective action should be taken when there is not a demonstration of knowledge from the Certified Food Protection Manager or the Person in Charge?" using the following:*
 - i Attachment VI 2014-2016 DoK Alternative Methods to Demonstrating Knowledge*
- c. Propose alternative methods as recommended FDA Food Code language
- d. Present their findings at the CFP 2018 Biennial Meeting.

ATTACHMENTS:

- I. 2014-2016 DoK Roster
- II. 2014-2016 DoK Meeting Record
- III. 2014-2016 DoK Pro Con Table 2-102.11 Template
- IV. 2014-2016 DoK Pro Con Listing 2013 FDA Food Code, section 2-102.11(A)
- V. 2014-2016 DoK Pro Con Listing 2013 FDA Food Code, section 2-102.11(C)
- VI. 2014-2016 DoK Alternative Methods of Demonstrating Knowledge
- VII. 2014-2016 DoK Final Survey Results

2014-2016 Demonstration of Knowledge Committee Roster

Committee Name: Demonstration of Knowledge

Last	First	Position	Constituency	Employer	City	State	Telephone	Email
Bogard	April	Member	State Regulator	Minnesota DOH	St Paul	MN	(651) 201-5076	april.bogard@state.mn.us
Brown	Robert	Member	Industry	Whole Foods Market	Austin	TX	(512) 944-7405	robert.brown@wholefoods.com
Buck	Francie	Member	Industry	Sealed Air(Diversey)	Racine	WI	(505) 610-3818	francie.buck@sealedair.com
Crabtree	Deborah	Member	Local Regulator	Fairfax County Health Dept	Fairfax	VA	(703) 246-8431	deborah.crabtree@fairfaxcounty.gov
Dela Cruz	Hector	Member	Local Regulator	LA County Environmental Health	Los Angeles	CA	(818) 672-2230	hdelacruz@ph.lacounty.gov
Earnest	Mark	Member	Industry	Captain D's	Nashville	TN	(615) 231-2089	mark_earnest@captains.com
Ford	Lisa	Member	Industry	Brinker International	Dallas	TX	(972) 770-9627	lisa.ford@brinker.com
Gilliland	Robert	Member	Local Regulator	Kansas City, MO Health Department	Kansas City	MO	(816) 513-6181	rob.gilliland@kcmo.org
Haynes	Michelle	Co-Chair	State Regulator	DBPR, Division of Hotels & Restaurants	Tallahassee	FL	(850) 717-1734	michelle.haynes@myfloridalicense.com
Huang	Yao-Wen	Member	Academia	University of Georgia	Athens	GA	(706) 542-1092	huang188@gmail.com
Hughes	Stephen	FDA Advisor	Federal Regulator	FDA	College Park	MD	(240) 402-2833	stephen.hughes@fda.hhs.gov
Hults	Julie	Member	Local Regulator	City of Milwaukee	Milwaukee	WI	(414) 286-5746	jhults@milwaukee.gov
James-Davis	Lucia	Member	Industry	The Seritech Group	Charlotte	NC	(321) 287-1394	lucia.james-davis@seritech.com
Lively	Shanna	Member	State Regulator	TN Department of Agriculture	Nashville	TN	(615) 837-5176	shanna.lively@tn.gov
Marcello	John	FDA Advisor	Federal Regulator	FDA	Tempe	AZ	(480) 829-7396	john.marcello@fda.hhs.gov
Miklos	Mark(Mick)	Member	Industry	National Restaurant Association	Buford	GA	(770) 868-7422	mmiklos@restaurant.org
Moore	Eric	Co-Chair	Industry	ACME Markets	Malvern	PA	(267) 971-0916	eric.moore@acmemarkets.com
Morris	Sheri	Member	State Regulator	PA Dept. of Agriculture	Harrisburg	PA	(717) 787-5289	shmoris@pa.gov
Peters	Brad	Member	Industry	HRBUniversal LLC	Birmingham	AL	(855) 447-2864	bpeters@hrbuni.net
Sylvis	Christine	Member	Local Regulator	Southern Nevada Health District	Las Vegas	NV	(702) 759-1251	sylvis@snhdmail.org
Taylor	Todd	Member	Industry	Ecolab	Greensboro	NC	(336) 931-2200	todd.taylor@ecolab.com
Yamnik	Dale	Member	Industry	Yum! Brands, Inc.	Saint Cloud	FL	(407) 593-6181	dale.yamnik@yum.com
Zaziski	Linda	Member	Industry	Little Caesars Enterprises, Inc.	Detroit	MI	(313) 471-6550	linda.zaziski@lcecorp.com
Radke	Vince	CDC Advisor	Federal Regulator	CDC			(770) 488-7065	vradke@cdc.gov
Balli	Petra	At Large Member	Industry	Aramark	Philadelphia	PA	(215) 413-8745	balli-petra@aramark.com
Deslauriers	Susan	At Large Member	Industry	Big Y Foods	Springfield	MA	(413) 504-4452	deslaurs@bigy.com
Erwin	Rob	At Large Member	Local Regulator	Fairfax County Health Department	Fairfax	VA	(703) 246-8430	robert.erwin@fairfaxcounty.gov
Eckhardt	Christina	At Large Member	Industry	Aramark	Philadelphia	PA	(267) 939-4894	eckhardt-christina@aramark.com
Nelson	Laura	At Large Member	Industry	Alchemy Systems	Austin	TX	(512) 637-5100	laura.nelson@alchemyvsystems.com
Paster	Tara	At Large Member	Industry	Paster Training, Inc.	Gilbertsville	PA	(610) 970-1776	tara.paster@pastertraining.com
Tyjewski	Susan	At Large Member	Industry	CKE Restaurants Holdings, Inc.	Anaheim	CA	(714) 254-4552	styjewski@ckr.com
Wood	Sharon	At Large Member	Industry	HEB Grocery Company	San Antonio	TX	(210) 938-6511	wood.sharon@heb.com

2014 - 2016 CFP

Demonstration of Knowledge Committee

Teleconference: 1

Friday, November 14, 2014

1:00pm – 3:00p.m. EST

Call-In Number: 877-394-5901

Access Code: 2995496#

Co-Chairs: Eric Moore, Michelle Haynes

FDA Advisors: John Marcello Stephen Hughes

CDC Advisor: Vince Radke

Scribe: Eric Moore

AGENDA ITEMS:

1. Welcome, Roll-Call,	Eric & Michelle	X
2. Conference for Food Protection, Inc. Antitrust Statement	Eric	X
3. Review of CFP Committee Membership Expectations	Michelle	X
a. CFP Biennial Meeting/Conference Procedures 2014, Part VIII		
b. Participation and feedback expectations		
4. Demonstration of Knowledge Committee Charges	Eric	X
5. Food Code provisions review	Stephen Hughes	X
6. Review of issue "As Submitted" at 2014 CFP	April Bogard	X
7. Review CFP Timeline for Committee Work	Michelle	X
8. Work Plan Recommendations (Please be prepared to identify the charges in which you are most interested in the event of subgroup formation)	All	X
9. Other Items/General Discussion	All	X
10. Regular Monthly Meeting Dates (Please have your calendar's available)	All	X

Attendance:

April	Bogard	X
Robert	Brown	X
Deborah	Crabtree	X
Hector	Dela Cruz	X
Mark	Earnest	X
Robert	Gilliland	X
Michelle	Haynes	X
Julie	Hults	X
Lucia	James-Davis	X
Shanna	Lively	X
Mark(Mick)	Miklos	X
Eric	Moore	X

Sheri	Morris	X
Stephen	Hughes	X
Vince	Radke	X
Susan	Deslauriers	X
Christina	Meinhardt	X
Laura	Nelson	X
Tara	Paster	X
Susan	Tyjewski	X
Linda	Zaziski	X
Todd	Taylor	X
Christine	Sylvis	X
Dale	Yamnik	X

Meeting Minutes:

- Welcome and introductions completed, each member provided a brief history and why he/she were interested in the DoK Committee
- Recorded attendance
 - Read and reviewed the following CFP documents:
 - Antitrust statement
 - Committee member participation expectations
 - DoK Committee Charges
- FDA Advisor (Steven Hughes) provided Food Code provisions review

2014 - 2016 CFP

Demonstration of Knowledge Committee

- Food Code sections: 2-102.11, 2-102.20, 2-103.11, & Annex 3 Public Health Reasons/Administrative Guidelines
- Representative of Issue submitter (April Bogard) provided overview of why the issue was submitted to 2014 CFP
- Committee starting late and may require short timelines for feedback
- Next meeting to be scheduled for 12/5/14

Action Items for Committee:

1. Review of the following documents:
 - a. Demonstration of Knowledge issue as submitted at 2014 CFP
 - b. Food Code sections: 2-102.11, 2-102.20, 2-103.11, & Annex 3 Public Health Reasons/Administrative Guidelines
 - c. Demonstration of Knowledge Committee Charges
2. Identify the pros and cons of the existing methods in Food Code Section 2-102.11(A) and 2-102.11(C) for the Person in Charge to demonstrate knowledge.
 - a. Report all feedback on 2014 DoK Committee Feedback Template
3. In lieu of Food Code Section 2-102.11(A) and 2-102.11(C), identify methods that could be used to demonstrate knowledge if/when the CFPM is not onsite.
 - a. Report all feedback on 2014 DoK Committee Feedback Template

2014 - 2016 CFP

Demonstration of Knowledge Committee

Teleconference: 2

Friday, December 05, 2014

1:00pm – 3:00p.m. EST

Call-In Number: 877-394-5901

Access Code: 2995496#

Co-Chairs: Eric Moore, Michelle Haynes

FDA Advisors: John Marcello Stephen Hughes

CDC Advisor: Vince Radke

Scribe: Susan Tyjewski

AGENDA ITEMS:

1. Welcome, Call to Order	Eric	
2. Roll-Call,	Eric	
3. Conference for Food Protection, Inc. Antitrust Statement	Eric	
4. Approval of minutes (<i>voting members</i>)	Eric	
5. Review CFP Timeline for Committee Work	Michelle	
6. Review of member submitted pros and cons of Food Code Section 2-102.11(A) and 2-102.11(C) for PIC to demonstrate knowledge	Michelle	
7. Review of member submitted proposed methods to demonstrate knowledge if/when the CFPM is not onsite	Eric	
8. Open discussion	All	
9. Determine next meeting date & action items	All	

ATTENDANCE:

April	Bogard	
Robert	Brown	X
Francie	Buck	
Deborah	Crabtree	X
Hector	Dela Cruz	
Mark	Earnest	X
Lisa	Ford	X
Robert	Gilliland	X
Michelle	Haynes	X
Yao-Wen	Huang	
Julie	Hults	X
Lucia	James-Davis	X
Shanna	Lively	X
Mark(Mick)	Miklos	X
Eric	Moore	X
Sheri	Morris	X
Linda	Zaziski	
Dale	Yamnik	X
Todd	Taylor	X

Christine	Sylvis	X
Stephen	Hughes	
John	Marcello	X
Vince	Radke	X
Petra	Balli	
Susan	Deslauriers	
Rob	Erwin	
Christina	Eckhardt	
Laura	Nelson	
Tara	Paster	X
Susan	Tyjewski	
Sharon	Wood	
Brad	Peters	X
David	Lawrence	X

Meeting Minutes:

- Meeting opened and roll call
- CFP committee report timeline reviewed
- Discussed individual committee member submitted pros & cons

2014 - 2016 CFP

Demonstration of Knowledge Committee

- Determined that most efficient method to review all pros & cons would be to compile all feedback provided by members and conduct on-line poll for members to review and vote on.

Teleconference: 3

Friday, January 23, 2015
1:00pm – 3:00p.m. EST

Call-In Number: 877-394-5901
Access Code: 2995496#

Co-Chairs: Eric Moore, Michelle Haynes
FDA Advisors: John Marcello Stephen Hughes
CDC Advisor: Vince Radke
Scribe: *Susan Tyjewski*

AGENDA ITEMS:

1. Welcome, Call to Order	Eric	
2. Roll-Call,	Eric	
3. Conference for Food Protection, Inc. Antitrust Statement	Eric	
4. Review of member submitted pros and cons of Food Code Section 2-102.11(A) and 2-102.11(C) for PIC to demonstrate knowledge	Michelle	
5. Review of member submitted proposed methods to demonstrate knowledge if/when the CFPM is not onsite	Michelle	
6. Open discussion	All	
7. Determine next meeting date & action items	All	

ATTENDANCE:

April	Bogard	X
Robert	Brown	X
Francie	Buck	
Deborah	Crabtree	X
Hector	Dela Cruz	X
Mark	Earnest	
Lisa	Ford	
Robert	Gilliland	X
Michelle	Haynes	X
Yao-Wen	Huang	X
Julie	Hults	X
Lucia	James-Davis	X
Shanna	Lively	X
Mark(Mick)	Miklos	X
Eric	Moore	X
Sheri	Morris	X
Linda	Zaziski	X
Dale	Yamnik	X
Todd	Taylor	X

Christine	Sylvis	X
Stephen	Hughes	X
John	Marcello	
Vince	Radke	X
Petra	Balli	
Susan	Deslauriers	
Rob	Erwin	
Christina	Eckhardt	
Laura	Nelson	
Tara	Paster	
Susan	Tyjewski	X
Sharon	Wood	
Brad	Peters	
David	Lawrence	X

2014 - 2016 CFP

Demonstration of Knowledge Committee

Meeting Minutes:

- Welcome and Roll-Call
- Discussion of pros and cons survey results
- Food Code Section 2-102.11(A)
 - Pro 1 Accepted alternate language
 - Pro 2 Accepted as is
 - Pro 3 Accepted as is
 - Pro 4 Amend alternate language – In 2nd sentence change is after “compliance” to may and take out “designed to Achieve Managerial Control”
 - Pro 5 Amend alternate language – replace “food employees” with PIC
 - Con 1 Accepted alternate language
 - Con 2 Accepted 1st alternate language
 - Con 3 Accepted 1st alternate language and agreed on taking 2nd sentence from original Con (language barriers) and create Con 6
 - Con 4 Accepted as is
 - Con 5 Omit, Con 2 sufficiently covers
- Food Code Section 2-102.11(C)
 - Pro 1 Accept the 1st alternate language with the code citation removed
 - Pro 2 Use the alternate language of Pro 5
 - Pro 3 Accept alternate language
 - Pro 4 Accept alternate language
 - Pro 5 At the end of the sentence of the original language, add – pertaining to their operation.
 - Pro 6 Accept the 2nd alternate language with adding the word customized before the word questions...
 - Pro 7 Accept as is
 - Pro 8 Amend the alternate language – replace restaurant with food establishment
 - Con 1 Accept alternate language with removing the last sentence
 - Con 2 Amend alternate language to read – Questions not asked while inspection is being conducted may take extra time or be forgotten
 - Con 3 Begin next call with this item

Action Item:

1. The Pros & Cons discussed today will be distributed with the agreed upon changes included.

Wrap Up

- First report from the Chair to the CFP Board is due in March, 2015
- Next call will be on Feb. 9 at the same time and discussion will begin with Con 3 of Food Code Section 2-102.11(C).

2014 - 2016 CFP

Demonstration of Knowledge Committee

Teleconference: 4

Monday, February 9, 2015

1:00pm – 3:00p.m. EST

Call-In Number: 877-394-5901

Access Code: 2995496#

Co-Chairs: Eric Moore, Michelle Haynes

FDA Advisors: John Marcello Stephen Hughes

CDC Advisor: Vince Radke

Scribe: Susan Tyjewski

AGENDA ITEMS:

1. Welcome, Call to Order	Eric	
2. Roll-Call,	Eric	
3. Continue discussion of Pros & Cons	All	
4. Determine next meeting date & action items	All	

ATTENDANCE:

April	Bogard	X
Robert	Brown	X
Francie	Buck	X
Deborah	Crabtree	X
Hector	Dela Cruz	X
Mark	Earnest	X
Lisa	Ford	
Robert	Gilliland	X
Michelle	Haynes	X
Yao-Wen	Huang	X
Julie	Hults	X
Lucia	James-Davis	X
Shanna	Lively	X
Mark(Mick)	Miklos	X
Eric	Moore	X
Sheri	Morris	X
Linda	Zaziski	X
Dale	Yamnik	X
Todd	Taylor	X

Christine	Sylvis	X
Stephen	Hughes	X
John	Marcello	
Vince	Radke	X
Petra	Balli	
Susan	Deslauriers	
Rob	Erwin	
Christina	Eckhardt	
Laura	Nelson	
Tara	Paster	
Susan	Tyjewski	X
Sharon	Wood	
Brad	Peters	X
David	Lawrence	X

Meeting Minutes:

- Welcome and Roll-Call
- Review of minutes from January 23 meeting
- Discussion of pros and cons survey results continued

2014 - 2016 CFP

Demonstration of Knowledge Committee

- Food Code Section 2-102.11(C)
 - Con 3 Submitter withdraws
 - Con 4 Omit – this is covered in Con 10
 - Con 5 Omit – it is combined with Con 9
 - Con 6 Alternate language accepted
 - Con 7 The agreed upon language for Con 7 is the 2nd sentence from the 2nd alternate language of Con 9. “Regulators need to ensure only questions relevant to the operation are asked and that answers given for a facilities procedure that exceeds the minimum requirement (such as temperatures) are not debited for.”
 - Con 8 Accepted as is
 - Con 9 Use the 1st alternate language for now. This can be re-evaluated when the form with amended verbiage is circulated.
 - Con 10 Eric and Michelle will make changes with a focus on nerves, intimidation, ability to communicate, etc. Will start the next call with this item.
 - Con 11 Submitter removes
 - Con 12 Submitter removes because the core is covered in #7.
- Action Item 3
- In lieu of Food Code Section 2-102.11(A) and 2-102.11(C), identify methods that could be used to demonstrate knowledge if/when the CFPM is not onsite.
 - #1 Strike this one. It is not aligned with the committee's charge.
 - #2 Strike this for #11.
 - #11 Discussion on amending #11 to include organizations that have their own program that matches an ANSI-ASTM accredited program.

Wrap Up

During the discussion of food safety training in #11 it was mentioned there is another CFP committee that is working on employee food safety training standards. Susan Quam will contact the chairs, Chuck Catlin and Ben Chapman for a possible meeting with Eric and Michelle to discuss the overlap of this topic between the two committees.

Next Meeting

The following was provided by Julie Hults to be incorporated into suggestion #3 for discussion.

Language from the WI version of the food code 2-102.11 (C):

(C) Demonstrating FOOD safety principles based on the PERMITTED/LICENSED establishment's specific FOOD operations. The areas of knowledge include:

Next meeting is scheduled for February 27, 2015 at 1:00 pm Eastern time.

Discussion should start with Con 10 of Food Code Section 2-102.11(C)

2014 - 2016 CFP

Demonstration of Knowledge Committee

Teleconference: 5

Monday, March 23, 2015

1:00pm – 3:00p.m. EST

Call-In Number: 877-394-5901

Access Code: 2995496#

Co-Chairs: Eric Moore, Michelle Haynes

FDA Advisors: John Marcello Stephen Hughes

CDC Advisor: Vince Radke

Scribe: *Susan Tyjewski*

AGENDA ITEMS:

5. Welcome, Call to Order	Eric	
6. Roll-Call,	Eric	
7. Continue discussion of Action Item 3	All	
8. Determine next meeting date & action items	All	

ATTENDANCE:

April	Bogard	
Robert	Brown	
Francie	Buck	X
Deborah	Crabtree	X
Hector	Dela Cruz	X
Mark	Earnest	X
Lisa	Ford	
Robert	Gilliland	X
Michelle	Haynes	X
Yao-Wen	Huang	
Julie	Hults	X
Lucia	James-Davis	
Shanna	Lively	X
Mark(Mick)	Miklos	X
Eric	Moore	X
Sheri	Morris	X
Linda	Zaziski	
Dale	Yamnik	X
Todd	Taylor	

Christine	Sylvis	
Stephen	Hughes	X
John	Marcello	
Vince	Radke	
Petra	Balli	
Susan	Deslauriers	
Rob	Erwin	
Christina	Eckhardt	
Laura	Nelson	
Tara	Paster	
Susan	Tyjewski	X
Sharon	Wood	
Brad	Peters	
David	Lawrence	

Meeting Minutes:

- Welcome
- Review and approval of minutes from February 9 meeting
- Announcements

2014 - 2016 CFP

Demonstration of Knowledge Committee

- Eric & Michelle haven't connected with the other CFP committee – Food Safety Training. They will discuss off line with Susan if that should still be done.
- The Chair and Co-Chair were notified last week that Miss Bogard has to resign from the committee, she is leaving her position. We are in the process of identifying a substitute regulatory representative to take her position as a voting member of the committee. We are appreciative of all the work she has done and wish her luck in her future endeavors.
- Roll-Call
- Discussion began on Action Item 2 –Identify the pros and cons of the existing methods in Food Code Section 2-102.11(A) and 2-102.11(C) for the Person in Charge to demonstrate knowledge. - Con 7
 - Modify to clearly address the state of mind of the worker and eliminate all other concerns because they are covered in Con 5. Submitter of Con 7 agrees.
 - Michelle proposed new wording that was accepted regarding nervousness, intimidation and anxiety.
 - Discussion regarding whether this Con speaks to the problem of even asking questions to determine compliance.
 - Yes it does and there are 2 other methods that can be utilized.
 - Agreement that this is not the right place to make a statement on this.
- Continued discussion on Action Item # 3, In lieu of Food Code Section 2-102.11(A) and 2-102.11(C), identify methods that could be used to demonstrate knowledge if/when the CFPM is not onsite. - #3
 - Mick Miklos opposes this one and gave an industry perspective about increasing the # of options allowed to demonstrate knowledge not reduce them.
 - Stephen Hughes with the FDA added that there was a lot of effort that went into developing what constitutes the appropriate body of knowledge for a manager. There would be some concern if it were suggested a second and different certification process (food handler) be introduced into that section.
 - There was clarification on the intent of #3 and that was to change the requirement of having to meet one of the three options to having to meet two of the three.
 - Sherry Morris pointed out there is a difference of opinion between industry and regulators on whether to change the # of options required to meet the determination.
 - Agreement that the voting members of this committee should vote on #3 again.
 - Bullet points should be incorporated so when there is a vote it will be clear what the issues are. Various members will contribute their comments and Michelle will add them to the documentation.

Next Meeting

We will begin the next meeting with Julie Hults having the opportunity to give her perspective on Action Item 3 and the following language from the WI version of the food code 2-102.11 (C):

2014 - 2016 CFP

Demonstration of Knowledge Committee

"Demonstrating FOOD safety principles based on the PERMITTED/LICENSED establishment's specific FOOD operations. The areas of knowledge include:"

Eric will send out different dates to choose from for our next meeting.

2014 - 2016 CFP

Demonstration of Knowledge Committee

Teleconference: 6

Monday, April 17, 2015

1:00pm – 2:30p.m. EST

Call-In Number: 877-394-5901

Access Code: 2995496#

Co-Chairs: Eric Moore, Michelle Haynes

FDA Advisors: John Marcello Stephen Hughes

CDC Advisor: Vince Radke

Scribe: Susan Tyjewski

AGENDA ITEMS:

9. Welcome, Call to Order	Eric	
10. Roll-Call,	Eric	
11. Continue discussion of Action Item 3	All	
12. Determine next meeting date & action items	All	

ATTENDENCE:

April	Bogard	
Robert	Brown	
Francie	Buck	X
Deborah	Crabtree	X
Hector	Dela Cruz	X
Mark	Earnest	X
Lisa	Ford	X
Robert	Gilliland	X
Michelle	Haynes	X
Yao-Wen	Huang	
Julie	Hults	X
Lucia	James-Davis	
Shanna	Lively	
Mark(Mick)	Miklos	X
Eric	Moore	X
Sheri	Morris	X
Linda	Zaziski	X
Dale	Yamnik	X
Todd	Taylor	X
Christine	Sylvis	X
Stephen	Hughes	X
John	Marcello	
Vince	Radke	X
Petra	Balli	
Susan	Deslauriers	
Rob	Erwin	X
Christina	Eckhardt	

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Laura	Nelson	
Tara	Paster	
Susan	Tyjewski	
Sharon	Wood	
Brad	Peters	
David	Lawrence	

Meeting Min:

Julie Hults: WI version of the food code 2-102.11 (C):

"Demonstrating FOOD safety principles based on the PERMITTED/LICENSED establishment's specific FOOD operations. The areas of knowledge include:"

Demonstrating in place of

2014 - 2016 CFP

Demonstration of Knowledge Committee

Teleconference: 7

Friday, June 19, 2015

1:00pm – 3:00p.m. EST

Call-In Number: 877-394-5901

Access Code: 2995496#

Co-Chairs: Eric Moore, Michelle Haynes

FDA Advisors: John Marcello Stephen Hughes

CDC Advisor: Vince Radke

Scribe: Susan Tyjewski

AGENDA ITEMS:

13. Welcome, Call to Order	Eric	
14. Roll-Call,	Eric	
15. Continue discussion of Action Item 3	All	
16. Determine next meeting date & action items	All	

ATTENDANCE:

Robert	Brown	✓
Francie	Buck	✓
Deborah	Crabtree	
Hector	Dela Cruz	
Mark	Earnest	
Lisa	Ford	
Robert	Gilliland	
Michelle	Haynes	✓
Yao-Wen	Huang	
Julie	Hults	
Lucia	James-Davis	✓
Shanna	Lively	✓
Mark(Mick)	Miklos	✓
Eric	Moore	✓
Sheri	Morris	✓
Linda	Zaziski	✓
Dale	Yamnik	✓
Todd	Taylor	✓

Christine	Sylvis	✓
Stephen	Hughes	✓
John	Marcello	
Vince	Radke	
Petra	Balli	
Susan	Deslauriers	
Rob	Erwin	✓
Christina	Eckhardt	
Laura	Nelson	
Tara	Paster	
Susan	Tyjewski	✓
Sharon	Wood	
Brad	Peters	
David	Lawrence	

Meeting Minutes:

- Welcome
- Antitrust Statement Reminder
- Are there any comments on the minutes of March 23? No
- Discussion begins with Action Item 3, # 14.

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Demonstration of Knowledge Committee

- Mic reads language he has suggested.
 - Consider recommending that Section 2-102.11 of the Food Code be deleted rather than amended.
 - Section 2-102.11(A) The lack of priority violations may be accidental and not a true demonstration of knowledge.
 - Section 2-102.11(B) The presence of a CFPM is already required in Section 2-102.12(A).
 - Section 2-102.11(C) The risk based inspection identifies whether an establishment is being well run and whether knowledge is being demonstrated. The list of 17 questions could be moved to Annex 5 as guidelines for dialogue with PICs.
- There is discussion with Stephen Hughes on clarification of the requirement of a CFPM in Section 2-102.11 and 2-102.12.
- Mic comments the inspection itself shows if the facility is well run proving demonstration of knowledge. The 2 sections are like "double dipping".
 - Mic meant for # 14 to be a blanket suggestion to change the Food Code in place of all Action Items.
- There is discussion on how the committee will proceed with input to CFP.
- Mic and Sheri Morris will further modify and refine the suggested language of #14 to incorporate what was discussed and submit to Eric and Michelle.
- Eric and Michelle will reformat the survey and use the information for the upcoming report due by 7/2.
- After the report is submitted the action item feedback will be circulated for final review by the committee.
- Eric will send invitations to the next meeting.