

Hello Group,

Here are the minutes from the call (7/17/2019):

We discussed the content areas below. As we all continue reviewing the material, let's consider its usefulness, whether there is any missing content, and how it would be implemented as "pre" or "post" coursework to replace FDA ORA U.

	<u>Christine Sylvis w/ Kenesha Williamson</u>	<u>DeBrena Hilton w/ Melissa Vaccaro</u>	<u>Mark Speltz w/ Amanda Douglas</u>	<u>Matt Walker</u>
3/13	B1 Regulatory Program Foundations	B8 Environmental Hazards	B15 Jurisdiction	B22 Professionalism
4/10	B2 Allergens	B9 Food / Feed Defense Awareness	B16 Labeling	B23 Public Health Principles
5/8	B3 Biological Hazards	B10 HACCP	B17 Laws, Regulations, Policies, & Procedures	B24 Recalls
6/12	B4 Biosecurity	B11 Imports	B18 Personal Safety	B25 Sampling
7/17	B5 Communication Skills	B12 Integrated Food Safety System	B19 Pest Control	B26 Sanitation Practices
8/14	B6 Data & Information Systems	B13 Inspections, Compliance, & Enforcement	B20 Plumbing	B27 Traceability
9/11	B7 Emergency Response	B14 Investigation Principles	B21 Preventive Controls	B28 Transportation

We started the call with review of our charges, progress, and timeline:

Christine - We have a good start on charge 1. The updated list of charge 1 initiatives is being reviewed today on WebEx. What started as just a table has been changed to a list similar to Appendix B-1.

FD 170, is the course available? While checking some of the course links listed on Appendix B-1, we found several non-working links.

Robert – FDA is aware that several links on Appendix B-1 are no longer functional. Course numbers have also changed for a few of the listings. FD 170 is available. It just has a different path. The updated Appendix B-1 is not yet published.

Epi-Ready, is this an online or instructor led course?

Dave and Matt – Centers of Excellence administered the course in our jurisdictions. It was between 2 and 2.5 days of training.

I-FIIT-RR, is this for regulators?

Kenesha – The course is a free NEHA workshop online. Companies can host a self-funded workshop for their teams. It is a one-day training.

Reviewed charge 2. In review of this charge, we discussed the course review worksheet relative to charge 2a.

We will send out copies of the course review worksheet to everyone. The worksheet will be included in the final report. Each group of reviewers will need to make sure the recommendations column is accurate and complete. Forward the updates to Kenesha.

Charge 2b is complete. The timeline for completing Standard 2, Steps 1 through 4, was recommended to increase from 18 months to 24 months.

With only two meetings left, we want to complete charges 2a and 3.

To complete our charges within the remaining two meetings: (1) we will have brief recaps of course notes; (2) groups will send notes directly to Kenesha; (3) the August meeting will cover charge 2a; and (4) the September meeting will cover charge 3.

Amanda and Mark – B19 Pest Control. The course was not available for review. It is still under development.

Melissa – B12 Integrated Food Safety System. Our group did not have a chance to complete the course yet. We will have the notes before the next meeting.

Christine and Kenesha – B5 Communication. We did not have time to review the current Standard 2 course for comparison. We will cross reference it before the next meeting.

Dave – There is a new B20 Plumbing course that is currently being reviewed. The B20 course from the PFP workgroup is currently not available on the IFPTI website.

Dave will give the reviewers access to the new plumbing course. This will be Mark, Amanda, and Matt.

Please continue reviewing the course review worksheet and provide recommendations for the courses assigned.

Call Participants (8)

Robert Sudler

Christine Sylvis

Kenesha Williamson

Dave Read

Amanda Douglas

Melissa Vaccaro

Adam Kramer

Matt Walker