

Hello Group,

Here are the minutes from the call (3/13/2019):

We discussed the content areas below. To prepare for our future meetings, we asked that regulatory members access the assigned coursework through Pathlore, review the framework competencies, and complete (7) assessments each for the basic curriculum content areas. Industry members were asked to explore the competencies as well on the IFPTI website. Industry members now have a regulatory partner with whom they will share the assignments for the applicable content areas. As we're all reviewing the material, let's consider its usefulness, whether there is any missing content, and how it would be implemented as "pre" or "post" coursework to replace ORA U. Appendix B of Standard 2 was attached to the March meeting invitation. Partner discussions prior to meetings are encouraged. For our March 13th meeting, the top row assignments were reviewed.

	<u>Christine Sylvis w/ Kenesha Williamson</u>	<u>DeBrena Hilton w/ Melissa Vaccaro</u>	<u>Mark Speltz w/ Amanda Douglas</u>	<u>Matt Walker</u>
3/13	B1 Regulatory Program Foundations	B8 Environmental Hazards	B15 Jurisdiction	B22 Professionalism
4/10	B2 Allergens	B9 Food / Feed Defense Awareness	B16 Labeling	B23 Public Health Principles
5/8	B3 Biological Hazards	B10 HACCP	B17 Laws, Regulations, Policies, & Procedures	B24 Recalls
6/12	B4 Biosecurity	B11 Imports	B18 Personal Safety	B25 Sampling
7/10	B5 Communication Skills	B12 Integrated Food Safety System	B19 Pest Control	B26 Sanitation Practices
8/14	B6 Data & Information Systems	B13 Inspections, Compliance, & Enforcement	B20 Plumbing	B27 Traceability
9/11	B7 Emergency Response	B14 Investigation Principles	B21 Preventive Controls	B28 Transportation

Having reviewed the initial courses assigned, what feedback do you have?

Amanda and Mark – B15 Jurisdiction. We thought the course gave a good overview of the subject and was well designed to provide the information in a logical order. The course does not have slide numbers, so as with regards to feedback we have provided the slide header:

- Unit 1 – Foundations State & Local Jurisdiction Authority. Suggest a change to a word in the paragraph that states food ‘consumed’, suggest changing to food ‘sold or distributed’. It would be inaccurate to describe food purchased at a retailer and then consumed at a home just across the state line as intrastate commerce.
- Unit 3 – Activities under the State Retail Food Program. It states FDA develops the Retail Food Program, we felt that the CFP process develops with input/oversight from FDA.
- The Exam at the end of the course only provides a score, it does not let you know which questions you got incorrect. This could help determine what part of the course you may need to retake etc.

Mark – On AFDO’s website, the courses are cross-referenced. There was not much interactive content within the course. The lack of interactive features seems like a step back considering the way that online coursework is developed today. The terminology is bridged from the manufacturing content. Violative is commonly used in manufacturing regulation. We scheduled an hour. However, we had to move through the content more quickly toward the end.

Christine and Kenesha – B1 Regulatory Foundations. Upon logging into Pathlore, it was a little confusing trying to determine which course was correct. So, having a cross-reference would be helpful. Slide numbers would have been helpful. The very first course was long. Providing a projected time frame would be helpful. The content includes a lengthy history on how the law and enforcement actions were developed. It was nice to see a great list of tips for training new inspectors on when to involve a supervisor and how to think critically during the inspection. Program standards were mentioned. There was some terminology which was concerning for new inspectors to be translating this knowledge to the retail food industry. For example: the word violative seems to have been used interchangeably with “hazardous” or “priority”. The coursework frames were not very interactive. Perhaps the relevant terminology could have been hyperlinked throughout the course instead of being featured at the beginning. The knowledge checks and final exam does not give a detailed performance summary. It just gives a score.

DeBrena – B8 Environmental Hazards. For someone just starting out, the course content is pretty basic. I agree with the comments that have been shared. I will contact Melissa to continue reviewing B8.

Matt – B22 Professionalism. The material was divided into six units. It was a lot of reading with a few pictures. They did provide a few good examples. It seems this would be a good fit for the “pre” courses. But, it would not be a replacement for the existing standard content. There was some overlapping content. Overall, the content was refreshing. It took around 45 mins to complete.

How long did it take to complete the courses?

Christine – The regulatory foundations course seemed to require approximately 1.5hrs be scheduled to complete it.

Katey – Within Appendix B of Standard 2, there are time estimates for completion of coursework.

Do we recommend adding this content to the Standard 2 curriculum as a replacement or supplement?

Mark – It is difficult to say. Is the new curriculum framework intended to replace the Standard 2 curriculum? If so, what is the intended time frame?

Katey – I will get those answers and update the group.

Call Participants (9)

DeBrena Hilton

Adam Kramer

Katey Kennedy

Christine Sylvis

Matthew Walker

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Robert Sudler

Mark Speltz

Amanda Douglas