

**Conference for Food Protection
2020 Issue Form**

Issue: 2020 II-005

Council Recommendation: Accepted as Submitted _____ Accepted as Amended _____ No Action _____

Delegate Action: Accepted _____ Rejected _____

All information above the line is for conference use only.

Issue History:

This issue was submitted for consideration at a previous biennial meeting, see issue: 2018 II-24; new or additional information has been included or attached.

Title:

Report-Constitution ByLaws and Procedures Committee (CBPC)

Issue you would like the Conference to consider:

At the 2018 Biennial Meeting the CBPC was charged with:

1. Review the Conference for Food Protection governing documents (Conference for Food Protection Constitution and Bylaws, Conference Procedures, Conference Biennial Manual, position descriptions, conference policies, etc.) to facilitate a merger and conformance of these documents into a comprehensive "Conference for Food Protection Manual." (Issues 2012-II-001, 2012-II-004, 2014-II-018 and 2016-II-026)
2. Review membership and constituency at-large members on all committees and offer recommendations on how to address the quantity and functionality of committees
3. Report back to the Executive Board; and submit recommendations as Issues at the 2020 Biennial Meeting

Public Health Significance:

The Constitution, Bylaws and Procedure Committee shall submit recommendations to improve the Conference administrative functions through proposals to amend the Constitution and Bylaws.

The CFP Constitution is our foundational document; and therefore needs to be unassailable.

Recommended Solution: The Conference recommends...:

Acknowledgement of the 2018-2020 Constitution Bylaws and Procedures Committee Final Report and thanking the committee members for their hard work.

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Content Documents:

- "Committee Final Report"
- "Committee Member Roster"
- "CBPC At-Large Constituency options"
- "Categorization of CFP Documents"
- "Draft Revised CFP Constitution and Bylaws"
- "Draft Final MOU between CFP and NACCHO"

Supporting Attachments:

- "Meeting Minutes"
- "Attendance at conference calls"

It is the policy of the Conference for Food Protection to not accept Issues that would endorse a brand name or a commercial proprietary process.