

Hello Group,

Here are the minutes from the call (8/14/2019):

We started the call with a review of the recommendations we have so far, i.e. add, replace, or no action and indicating “pre” or “post”. The course review worksheet was displayed via WebEx.

	<u>Christine Sylvis w/ Kenesha Williamson</u>	<u>DeBrena Hilton w/ Melissa Vaccaro</u>	<u>Mark Speltz w/ Amanda Douglas</u>	<u>Matt Walker</u>
3/13	B1 Regulatory Program Foundations	B8 Environmental Hazards	B15 Jurisdiction	B22 Professionalism
4/10	B2 Allergens	B9 Food / Feed Defense Awareness	B16 Labeling	B23 Public Health Principles
5/8	B3 Biological Hazards	B10 HACCP	B17 Laws, Regulations, Policies, & Procedures	B24 Recalls
6/12	B4 Biosecurity	B11 Imports	B18 Personal Safety	B25 Sampling
7/17	B5 Communication Skills	B12 Integrated Food Safety System	B19 Pest Control	B26 Sanitation Practices
8/14	B6 Data & Information Systems	B13 Inspections, Compliance, & Enforcement	B20 Plumbing	B27 Traceability
9/11	B7 Emergency Response	B14 Investigation Principles	B21 Preventive Controls	B28 Transportation

Kenesha – Everyone’s updates were received and loaded into the master worksheet that we are reviewing today.

Christine – B1 Regulatory Program Foundations. We still need to go back and review the existing Standard 2 content for cross-reference. B2 Allergens does have an existing course in the post curriculum. FD 252. We will review it before adding our recommendations on these two courses. B4 Biosecurity is currently not in the curriculum. We recommend no action because it is very geared to manufacturing.

DeBrena – B8 Environmental Hazards. We added comments indicating adjustments we would like to see before recommending addition of the course. We will go back to take another look to see what the specific modifications would be. We will do so for B8 through B13.

Mark and Amanda – B16 Labeling. We recommended no action in its current condition. We like the topic of labeling to be included in curriculum. We'd consider recommending addition, if course is revamped. B20 Plumbing we found to be the same as the old course. We contacted Dave Read on this.

Matt – B20 Plumbing. Dave provided a link to some of the new frames which worked for me.

Mark – Since pest control and plumbing content are not currently in Standard 2, we recommend adding them.

Katey – Those content areas may have been excluded because there were no formal courses available. So, if they are available now, that will be helpful.

Matt – B24 Recalls. I recommended no action here because the content may not be very useful. Most jurisdictions do not handle recalls. B26 Sanitation Practices is a good replacement for MIC 15. It would be good to have inspectors seeing this before taking the plan review course.

Mark and DeBrena recommend including B24 Recalls as good information for exposure. Katey reminded that Standard 5 does include handling recalls.

During the next meeting, we will complete our discussions of charge 2a and charge 3 and we will finalize our committee's recommendations by voting.

Updated workgroup docs will be sent out before the next meeting: Workgroup Doc 3 – Updated IFPTI course review worksheet; Workgroup Doc 6 – Table of Standard 4 quality elements updated with CFP Training Manual references; Workgroup Doc 7 – CFP Training Manual with notes added on pages 7 and 8 identifying Standard 4 quality elements.

Call Participants (7)

Christine Sylvis
Kenesha Williamson
Mark Speltz
Amanda Douglas
Matt Walker
DeBrena Hilton
Katey Kennedy