

**Conference for Food Protection  
2018 Issue Form**

**Issue: 2018 II-024**

**Council Recommendation:** Accepted as Submitted \_\_\_\_\_ Accepted as Amended \_\_\_\_\_ No Action \_\_\_\_\_

**Delegate Action:** Accepted \_\_\_\_\_ Rejected \_\_\_\_\_

*All information above the line is for conference use only.*

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**Issue History:**

This is a brand new Issue.

**Title:**

Report - Constitution, Bylaws and Procedures (CBP) Committee

**Issue you would like the Conference to consider:**

The 2016 - 2018 Constitution, Bylaws and Procedures Committee has addressed recommendations from the 2016 Biennial Meeting and have prepared a report summarizing its work.

**Public Health Significance:**

The Constitution, Bylaws and Procedure Committee shall submit recommendations to improve the Conference administrative functions through proposals to amend the Constitution and Bylaws and Conference Procedures.

**Recommended Solution: The Conference recommends...:**

acknowledgement of the submitted committee report and appreciation for the work of the 2016-2018 Constitution, Bylaws and Procedures Committee members.

The Conference also recommends continued work by the Constitution, Bylaws and Procedures (CBP) Committee on charges assigned by the Executive Board to:

1. Review the Conference for Food Protection governing documents (Conference for Food Protection Constitution and Bylaws, Conference Procedures, Conference Biennial Manual, position descriptions, conference policies, etc.) to facilitate a merger and conformance of these documents into a comprehensive "Conference for Food Protection Manual." (Issues 2012-II-001, 2012-II-004, 2014-II-018 and 2016-II-026)
2. Review membership and constituency of at-large members on all committees and offer recommendations on how to address the quantity and functionality of committees.
3. Report back to the Executive Board; and submit recommendations as Issues at the 2020 Biennial Meeting.

**Submitter Information:**

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**Content Documents:**

- "Constitution, Bylaws and Procedures Committee Final Report"
- "Constitution, Bylaws and Procedures Committee Roster"

*It is the policy of the Conference for Food Protection to not accept Issues that would endorse a brand name or a commercial proprietary process.*