**Conference for Food Protection**

**2018 Issue Form**

**Issue: 2018 III-004**

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| **Council Recommendation:** | Accepted asSubmitted |  | Accepted as Amended |  | No Action |  |
| **Delegate Action:** | Accepted |  | Rejected |  |  |  |

*All information above the line is for conference use only.*

**Issue History:**

This is a brand new Issue.

**Title:**

MOFSC 2- Approval of Guidance Document for Mail Order Food Companies

**Issue you would like the Conference to consider:**

Acceptance of the Mail Order Foods Safety Committee's guidance document entitled "Guidance Document for Mail Order Food Companies" and inclusion of the guidance document on the CFP website in a down-loadable PDF format.

**Public Health Significance:**

This guidance document provides best practices and procedures for mail order food companies to implement in order to provide customers with safe food products. It contains best practices for transportation directly to a consumer of perishable products; proper packaging; temperature control during shipping, receiving, and storage; return of compromised and abused products; and other food safety related topics.

At the 2016 biennial meeting, Issue # 2016 III-037 charged the MOFSC with: "Developing a guidance document for food establishments that includes best practices for transportation directly to a consumer of perishable products, to include proper packaging; temperature control during shipping, receiving, and storage; return of compromised and abused products; and other food safety related topics."

In addition, Issue #2016 III-037 charged the MOFSC with: "Determining appropriate methods of sharing the committee's work, including but not limited to a letter be sent to FDA requesting that the Food Code, Annex 2 (References, Part 3-Supporting Documents) be amended by adding references to the new guidance document as well as any existing guidance documents that the committee recommends, and the posting of information on the CFP website."

**Recommended Solution: The Conference recommends...:**

1. acceptance of the committee generated draft guidance document entitled "Guidance Document for Mail Order Food Companies" (attached to Issue titled: Report- Mail Order Foods Safety Committee);
2. posting the guidance document on the CFP website in a down-loadable PDF format; and
3. authorizing the Conference to make any necessary edits prior to posting the document to assure consistency of format and non-technical content; edits will not affect the technical content of the document.

**Submitter Information 1:**

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| Name: | Christine Applewhite, Chair |
| Organization:  | Mail Order Foods Safety Committee |
| Address: | Connecticut Department of Public Health410 Capitol Avenue, MS# 11FDP |
| City/State/Zip: | Hartford, CT 06134 |
| Telephone: | 860-509-7297 |  |  |
| E-mail: | christine.applewhite@ct.gov |  |  |

**Submitter Information 2:**

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| Name: | Christina Bongo-Box, Vice-chair |
| Organization:  | Mail Order Foods Safety Committee |
| Address: | Little Caesar Enterprises, Inc2211 Woodward Avenue |
| City/State/Zip: | Detroit, MI 48201 |
| Telephone: | (502) 594-5914 |  |  |
| E-mail: | Christina.Bongo-Box@LCEcorp.com |  |  |

It is the policy of the Conference for Food Protection to not accept Issues that would endorse a brand name or a commercial proprietary process.