

# Conference for Food Protection – Committee FINAL Report

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08/14/2013

*Committee Final Reports are considered DRAFT until deliberated and acknowledged by the assigned Council at the Biennial Meeting*

**COMMITTEE NAME:** Interdisciplinary Foodborne Illness Training (IFITC)

**COUNCIL or EXECUTIVE BOARD ASSIGNMENT:** Council II

**DATE OF REPORT:** December 3, 2015 (revised 1-11-16)

**SUBMITTED BY:** Committee Co-Chairs James Steele and Patricia Welch  
Vice-Chair – Tim Mitchell

## **COMMITTEE CHARGE(s):**

1. Use the Crosswalk submitted in the 2012-2014 Committee report to identify current gaps in the training for Program Standard 5 as established by Council to Improve Foodborne Outbreak Response (CIFOR) and the Partnership for Food Protection as best practices for foodborne illness investigation.
2. Identify new training programs as they relate to the Crosswalk and Standard 5.
3. Work within the Conference process to post the Crosswalk document from the 2012-2014 Committee to the CFP Website.
4. Report back to the 2016 biennial meeting a revised Crosswalk document for foodborne illness investigation.

## **COMMITTEE ACTIVITIES AND RECOMMENDATIONS:**

1. Progress on Overall Committee Activities:
  - a. Committee meetings: The committee met regularly via conference call to work on charges. The first conference call was held on October 20, 2014. During the initial meetings, time was allocated to introduce new members to the historical perspective of the committee and to review committee membership expectations. All members were asked to review the existing Crosswalk and committee charges and come with recommendations for the next meeting. The second conference call was held on 12/15/14. The committee decided to have two subcommittees to work on the charges. Subcommittee 1 worked on Charge 1 to identify current gaps in training for Standard 5. Subcommittee 2 worked on Charge 2 to identify new training programs as they relate to the Crosswalk and

Standard 5. The full committee held a conference call on 6/11/15 to identify progress being made by the subcommittees. A final conference call and email voting was taken in November 2015 on recommendations to CFP and on dissolving this committee.

b. Progress Addressing each Assigned Committee Charge

i. Charge 1 - Use the Crosswalk submitted in the 2012-2014 Committee report to identify current gaps in the training for Program Standard 5 as established by Council to Improve Foodborne Outbreak Response (CIFOR) and the Partnership for Food Protection as best practices for foodborne illness investigation.

1. The committee reviewed the Voluntary National Retail Food Regulatory Program Standard 5 and created a Crosswalk document with the training programs submitted in the 2012-2014 Committee report. This was to identify any gaps or requirements in the training programs as it relates to Standard 5.
2. The Committee also amended the Crosswalk with additional training programs that were identified by our subcommittee that was working on Charge 2.
3. The Committee also recognized that in the process of determining gaps the Crosswalk could now have an expanded purpose of (1) identifying available resources related to Foodborne Illness Training; (2) setting a content baseline for the development of Foodborne Illness Training Programs; (3) establishing some consistency for training programs as a whole. As a result, the Crosswalk was titled Crosswalk –Requirements For Foodborne Illness Training Programs Based on Standard 5
4. The Committee did discuss the best practices aspect of Charge #1 but recognized, as it did in point #3, that a better and more powerful interpretation of the Charge is for the Crosswalk to be used as a resource as well as a document that would guide an agency to include the appropriate sections/content when developing a training program.

ii. Charge 2 - Identify new training programs as they relate to the Crosswalk and Standard 5 of the Voluntary National Retail Food Regulatory Program Standards.

1. The following training programs were in the 2012-2014 Committee report:
  - a. Food and Drug Administration (FDA) Office of Partnerships (OP) Rapid Response Team (RRT) Program Chapter 5. Food Emergency Response Plan
  - b. Council to Improve Foodborne Outbreak Response (CIFOR)

- c. FDA - Manufactured Food Regulatory Program Standard No. 5 Food-related Illness and Outbreaks and Response
  - d. CDC e-learning course “Environmental Assessment of Foodborne Illness Outbreaks”.
  - e. National Association State Departments of Agriculture (NASDA), Version 4.0, August 2011
  - f. International Association for Food Protection (IAFP), “Procedures to Investigate Foodborne Illness”, Sixth Edition
2. The following trainings programs were identified by the 2014-2016 committee to review:
- a. National Environmental Health Association (NEHA) course “I-FITT-RR” provides training in many of the identified crosswalk areas. This program is the Industry-Foodborne Illness Investigation Training and Recall Response
  - b. National Environmental Health Association (NEHA) Epi-Ready – Foodborne Illness Response Strategies, June 2006

iii. Charge 3 - Work within the Conference process to post the Crosswalk document from the 2012-2014 Committee to the CFP Website.

- 1. The committee sent the Crosswalk document to CFP, Executive Assistant to be posted on the CFP website in October 2014.
- 2. A short description was requested on what the Crosswalk is or represents and this was submitted in October 2014. The CIFOR/RRT/MFRPS/VRFRPS Crosswalk is a document that combines the Core Components required for the implementation of a Foodborne Disease response with the Phases of a Food Incident Response. By combining these, the baseline is set for the development of Foodborne Illness training programs be it in an academic, agency or private industry setting. As we know, unless there is proper collaboration, precise and accurate communication, and use of policies and procedures that are consistent between groups, there could be a response that is muddled at best. By using the Crosswalk, training requirements can be identified that would be used to create robust foodborne illness training programs with similar content.

iv. Charge 4 - Report back to the 2016 biennial meeting a revised Crosswalk document for foodborne Illness investigation.

- 1. The committee developed a document: Crosswalk – Requirements For Foodborne Illness Training Programs Based on Standard 5. This document will be useful when determining which part of Standard 5 is

covered by the programs reviewed and potentially where future training needs to be developed.

2. The committee recommends this revised Crosswalk document be posted on the CFP website.

2. Recommendations for consideration by Council:

- a. The Interdisciplinary Foodborne Illness Training Committee recommends that the Crosswalk – Identified Gaps in Foodborne Illness Training Programs Based on Standard 5 created by the committee be posted on the CFP website in Word and PDF formats and that the committee be dissolved as it has completed the charges from the 2014 CFP Biennial Meeting.
- b. The Interdisciplinary Foodborne Illness Training Committee also recognizes the importance of training on foodborne illness and recommends that Council II consider that any future work on training resources, including updating the Crosswalk, for foodborne illness response and investigation be coordinated under the Program Standards Committee. The Specific charge is as follows: The Program Standards Committee will review and update the Crosswalk - Identified Gaps in Foodborne Illness Training Programs Based on Standard 5 based on any newly developed courses or training programs
- c. The Interdisciplinary Foodborne Illness Training Committee recommends that Council II acknowledge this final report.

**CFP ISSUES TO BE SUBMITTED BY COMMITTEE:**

The Interdisciplinary Foodborne Illness Training will submit three (3) Issues at the 2016 biennial meeting based on the recommendations of the committee. The Issues are:

1. Report – Interdisciplinary Foodborne Illness Training Committee – The first Issue is to request the Conference to acknowledge the 2014-2016 Interdisciplinary Foodborne Illness Training Committee final report and thank the committee members for their work.
2. IFITC 2 – The second Issue is to recommend that the Conference approves the Crosswalk –Requirements For Foodborne Illness Training Programs Based on Standard 5 and the posting of this document on the CFP website. Based on Charge 1, the Interdisciplinary Foodborne Illness Training Committee developed a Crosswalk –Requirements For Foodborne Illness Training Programs Based on Standard 5 which identified areas that were not covered in Standard 5. It was agreed that the Crosswalk could be used to identify areas that should be in a Foodborne Illness Training Program. Further, the Crosswalk can be used to identify the resources available when developing a training program for Standard 5. With that in mind, the numbered pages shown in the columns and rows of the Crosswalk are the areas that are consistent with areas in the Standard 5. The Committee also agreed that the Conference should be asked to post this on the CFP website.

3. IFITC 3 – The third Issue we would like the Conference to consider is as follows: Dissolve the IFITC and transfer specific charges to the Program Standards Committee. In particular IFITC would word the Charges accordingly:

The Conference further recommends assigning the Program Standards Committee with the following standing charges:

1. Identify available resources related to foodborne illness training.
2. Assess any newly developed foodborne illness training courses or programs.
3. Maintain the document titled *Crosswalk - Requirements For Foodborne Illness Training Programs Based on Standard 5* as a resource and content baseline for foodborne illness training.
4. Report back any findings and recommendations to future biennial meetings of the Conference for Food Protection.

List of Attachments:

Content Document:

Crosswalk - Identified Requirements in Foodborne Illness Training Programs Based on Standard 5

Supporting Attachments:

2014-2016 Interdisciplinary Foodborne Illness Training Minutes

Committee Member Roster:

2014-2016 Interdisciplinary Foodborne Illness Training Committee Membership

Roster