**Conference for Food Protection**

**2012 Issue Form**

**Internal Number: 026**

**Issue: 2012 II-008**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Council Recommendation:** | Accepted as  Submitted |  | Accepted as Amended |  | No Action |  |
| **Delegate Action:** | Accepted |  | Rejected |  |  |  |

*All information above the line is for conference use only.*

**Title:**

Report - Issue Committee

**Issue you would like the Conference to consider:**

The Conference for Food Protection (CFP) Issue Committee requests acknowledgement of its final committee report and requests that the committee be assigned continuation charges to continue improving the Issue submission and review process.

**Public Health Significance:**

Clarification and improvement of the CFP Issue process will ensure that concerns brought forward from all stakeholders are given an equal opportunity for consideration and final approval.

**Recommended Solution: The Conference recommends...:**

1) 2012 Issue Committee Final Report (attached) be acknowledged along with the following supporting attachments:

a. Council I 2010 Final Issue Recommendations with Actions

b. Council II 2010 Final Issue Recommendations with Actions

c. Council III 2010 Final Issue Recommendations with Actions

d. Committee Submitted Issues - Review Process and Checklist

e. 2010-12 Issue Committee Roster

2) Issue Committee members be thanked for their service.

3) 2012-14 Issue Committee be assigned the following continuation charges with the requirement to report back to the 2014 Biennial Meeting:

a. Complete the charge from Issue 2010 II-30 to "Expand Archive and Posting Capabilities of CFP Approved Documents" on the Conference web site and develop a process / procedure to ensure posting of all:

i. Documents and attachments modified or edited after Issue packets are made available with reference to the original Issue number and attachment titles;

ii. Documents and attachments modified during and after Council deliberations at the Biennial Meetings; and

iii. Final version of conference approved guides, documents, and presentations in both PDF and the original editable format.

b. Work with the Constitution, Bylaws, and Procedures Committee to review, consolidate, and update CFP governing documents, guidelines, and instructions regarding:

i. Preparation, submission, and presentation of Issues, final committee reports, and Issue attachments.

ii. Roles and responsibilities for each biennium.

c. Review the CFP Commercialism Policy as it relates to Issue "attachments" (e.g., peer reviewed articles, industry sponsored studies, letters of recommendation, presentations).

d. Develop a "masthead, flag, nameplate, or style guide" to readily identify approved and posted documents as belonging to the Conference.

**Submitter Information:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name: | Aggie Hale, Issue Co-Chair | | |
| Organization: | Issue Committee | | |
| Address: | FL Dept. of Agriculture3125 Conner Boulevard, MS C-26 | | |
| City/State/Zip: | Tallahassee, FL 32399-1650 | | |
| Telephone: | (850) 245-5549 | Fax: |  |
| E-mail: | aggie.hale@freshfromflorida.com | | |

**Attachments:**

* "Council I 2010 Final Issue Recommendations"
* "Council II 2010 Final Issue Recommendations"
* "Council III 2010 Final Issue Recommendations"
* "Issue Review Checklist - Committee Issues"
* "Issues Committee Final Roster"
* "Issue Committee FINAL Report 2012"

It is the policy of the Conference for Food Protection to not accept Issues that would endorse a brand name or a commercial proprietary process.