**Conference for Food Protection**

**2010 Issue Form**

**Internal Number: 006**

**Issue: 2010 II-035**

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| **Council Recommendation:** | Accepted as  Submitted |  | Accepted as Amended |  | No Action |  |
| **Delegate Action:** | Accepted |  | Rejected |  |  |  |

*All information above the line is for conference use only.*

**Title:**

Limiting Committee Member Numbers

**Issue you would like the Conference to consider:**

Reconsider direction that an unlimited number of members should be included on committees. This is not addressed in the Constitution and Bylaws or the Conference Procedures Manual under the Council Committees. Some committees specify representation from respective groups of regulatory, industry, academia or stakeholders.

Committees having over 20 plus individuals find it difficult to achieve quorum, schedule mutually agreeable times for conference calls, and ensure that all present on conference calls had time to voice their opinions. A maximum limit of members should be established to facilitate consistent participation and progress on complex topic(s) that are given to committees to address.

**Public Health Significance:**

No public health significance is noted.

**Recommended Solution: The Conference recommends...:**

the Constitution and Bylaws Committee develop guidelines regarding committee structure, membership size, and constituency representation and report back to the Executive Board no later than the August 2011 Executive Board Meeting with recommendations regarding proposed changes to policies and/or governing documents.

**Submitter Information:**

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| Name: | Tressa Madden | | |
| Organization: | Sanitizer Committee Co-Chair | | |
| Address: | Oklahoma State Department of Health1000 NE 10th St. | | |
| City/State/Zip: | Oklahoma City, OK 73117-1299 | | |
| Telephone: | 405/271-5243 | Fax: | 405/271-3458 |
| E-mail: | Tressam@health.ok.gov | | |

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